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Application For Certificate Of Acceptance

Section 97, Building Act 2004

Certificate of Acceptance No _____ (to be allocated by Council after application)

<p>The Building:</p> <p>Street Address:</p> <p>.....</p> <p>Legal Description: Lot:</p> <p>DP:</p> <p>Building Name: [If applicable]</p> <p>.....</p> <p>Location within site/block:</p> <p>.....</p> <p>Number of levels:</p> <p>Level/Unit No: [If applicable]</p> <p>Area:[Floor area of building work] M²</p> <p>Current Use:</p> <p>Year first constructed [If applicable]</p>	<p>The Owner:</p> <p>Name:</p> <p>Contact Person:</p> <p>Mailing Address:</p> <p>.....</p> <p>Street Address:</p> <p>.....</p> <p>Ph: Mob:</p> <p>Fax: After hrs:</p> <p>Email:</p> <p>Website:</p>
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The following evidence of ownership is attached to this application: [where applicable]

- Certificate of Title
- Lease Agreement
- Agreement for Sale and Purchase
- Other:

Agent:

Name: Ph: Mob:

Contact Person: Fax: After hrs:

Mailing Address: Email:

..... Website:

Street Address: Relationship to Owner:

.....

First Point of Contact: [✓ where applicable]

- Owner
- Agent

Application:

I request that you issue a Certificate of Acceptance for the building work described in this application.

.....
 Signature of owner/agent on behalf of and with the authority of the owner

Date:

Building Work:

Description of the building work:

.....

Date the building work was carried out:

The personnel who carried out the building work are as follows:

Name	Address	Phone	Licence No:

Did the building work result in a change of use: Yes / No

If yes provide details of the new use:

.....

Intended life of the building if less than 50 years: years

Building Consent numbers of those building consents previously issued for this project: [If any]

.....

Estimated value of building work including GST: \$.....

Attachments:			
The following documents are attached to this application: [✓]			
Plans and Specifications		Copies of other Authorisations	
Other:			

Reasons why a certificate of acceptance is required: [✓ where applicable]

[] The owner, or the owner's predecessor in title, carried out building work for which a building consent was required, but a building consent was not obtained because:

.....

[] A building consent could not practicably be obtained in advance because the building work had to be carried out urgently: (delete one of the following)

a. for the purpose of saving or protecting life or health or preventing serious damage to property as follows:

.....

b. in order to ensure that a specified system was maintained in a safe condition or made safe as follows:

.....

[] The building consent authority that granted the building consent is unable or refuses to issue a code compliance certificate in relation to the building work, and no other building consent authority will agree to issue a code compliance certificate for the building work: [state details of name of building consent authority and building consent granted]

.....

.....

Compliance schedule: [where applicable]

[] The specified systems for the building are as follows:

.....

[] The following specified systems were altered, added to, or removed in the course of the building work:

.....

[] There are no specified systems in the building.

Attachments:

The following are attached to this application: [and add as applicable]

- [] Project information memorandum
- [] Plans and specifications
- [] Certificates from personnel who carried out the building work
- [] Energy work certificate

Other:

TA Office Use Only:	Fees:	\$
Receipt Number:		
Date of Receipt:		
Receiving Officer:		
Certificate of Acceptance No:		
Date of COA:		
COA Issued by:		