



NOTICE OF MEETING OF THE ALLOCATION OF GRANTS COMMITTEE

I hereby give notice that the Allocation of Grants Committee meeting of the Papakura District Council is to be held on:

DATE: Tuesday 3rd August 2010

TIME: 1.00 pm

VENUE: Council Chambers
 35 Coles Crescent
 PAPA KURA

T Stratton
CHIEF EXECUTIVE OFFICER

MEMBERSHIP:

Chairperson	Clr Piggott
Deputy Chairperson	Clr Auva'a
	HWM Penrose
	Clr Catchpole
	Clr Conroy
	Clr Goldsmith
	Clr Jones
	Clr O'Connor
	Clr Pringle

(Quorum 4 members)

(The reports and recommendations contained in this Order Paper are not necessarily Council Policy and should not be taken as Council Policy, or opinion)

PAPAKURA DISTRICT COUNCIL

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PAPAKURA DISTRICT COUNCIL

**AGENDA FOR THE MEETING OF THE ALLOCATION OF GRANTS COMMITTEE
TO BE HELD IN THE COUNCIL CHAMBERS, 35 COLES CRESCENT,
PAPAKURA ON TUESDAY AT 3RD AUGUST 2010,
COMMENCING AT 1.00 P. M.**

1. APOLOGIES

2. CONFIRMATION OF MINUTES

- (a) That the Minutes of the Allocation of Grants Committee Meeting held on Tuesday 4th August 2009 be confirmed.

3. ALLOCATION OF GRANTS

**(a) ALLOCATION OF GRANTS COMMITTEE
REPORT AUGUST 2010**

REPORTING OFFICER: Leora Hirsh
Manager Community Development

ATTACHMENT: Grants Schedule
Grant Applications (supplied under separate
cover)
Papakura District Council Grants Policy

(Attachment No. 1)

PURPOSE OF THE REPORT

The purpose of this report is to provide information to assist with the deliberations of the Allocation of Grants Committee.

BACKGROUND

The Local Unspecified Grants Fund is a discretionary fund to give financial assistance to community service groups that are providing services or activities of benefit to the Papakura community. Council sets the total funding available under this fund in its Long Term Council Community Plan, and sets grants procedures and policy via the District Development Committee.

Council has allocated \$40,000 towards community groups providing beneficial services to the community of Papakura. Applications must be Papakura specific.

The maximum unspecified grant level for 2010/2011 was set as \$2,500. This year's priorities are: safe and stable communities; fostering involvement in the arts and recreation; cared for natural environment; releasing the potential of our young people/rangatahi.

Organisations also apply to this Committee for Accommodation Support Grants.

These grants are funded separately and the grant amount generally corresponds to the annual general rate for the property.

NARRATIVE

The funding round for the 2010/2011 financial year closed on 09 July 2010. 39 applications were received for the Local Grants Fund, requesting a total of \$75,383. This is seven more applications than received last year, although a \$4,800 reduction in the total funding requested last year.

It is a condition of the grant that previous applicants will not be considered for further funding if accountability reports are not completed and returned. All previous applicants applying in this funding round have completed their accountability requirements.

*Agenda
Allocation of Grants Committee Meeting
3rd August 2010*

The following assumptions have been used when making the recommendations on the attached grants spreadsheet:

- Applications have been checked for completeness.
- Applications have been assessed against Council grant priorities. All applicants meet one or more of the four priority areas.
- All applications have been reduced by standardised amounts due to over-subscription EXCEPT long-term users requesting funding to cover Council hall hire costs and residents groups requesting the standard \$250 residents group grant.
- Applications assessed as being fully eligible have a recommendation of 30% below the requested amount, due to pressure on funds.
- Applications assessed of fitting the low priority criteria and/or impacting on limited numbers have been reduced by 60%.
- Where groups have asked for above the maximum grant level, the recommendation has used \$2500 as the base for the percentage reduction.

Three applications are recommended to be declined. The reason for this is given in the commentary on the attached grants spreadsheet.

Using the criteria listed above it is recommended that a total of \$39,589 be allocated to local groups via the Local Community Grants Fund.

It is noted for information purposes that there is a balance of \$2,450 left in the Allocation of Grants budget from 2009/10.

Six applications have been received for Accommodation Support Grants. Four are owner-occupier groups. Two groups pay rates as part of their lease agreements.

Generally, accommodation support grants have been linked to the annual rate for the property. As no policy has been set regarding maximum accommodation grant levels it is suggested that Council continue with the practice of linking the accommodation support grants to rates.

The annual rates for the applicant properties, for 2010/2011,

Takanini Scouts	This property no longer rateable
Papakura Senior Citizens Club Inc	\$5,604
Papakura Masonic Centre	\$3,611.90
The No 4 Air Training Squadron Charitable Trust Board	\$596.10
Mercy Mission Trust	\$3,529.80
Papakura Theatre Club Inc	\$3,769.50

There is a 5% discount on this amount for early rates payment

CONCLUSION

Given the number of applications received, and the amount of funding requested, it is recommended that the Committee allocate funds to groups utilising the criteria established in the grants policy and the approach provided by the recommendations on the spreadsheet.

RECOMMENDATIONS

1. That the information be received.
2. That the Committee allocate the local grant requests as per the attached schedule.
3. That the Committee allocate the accommodation support grant requests based on the applicants annual rate amount, less the 5% early payment discount.