



MINUTES OF MEETING OF THE OPERATIONS & MONITORING COMMITTEE

HELD IN THE COUNCIL CHAMBERS, 35 COLES CRESCENT, PAPA KURA
ON TUESDAY 15TH DECEMBER 2009 COMMENCING AT 1.00 P.M.

PRESENT:

Chairperson

Clr O'Connor

Deputy Chairperson

Clr Auva'a

HWM Penrose (until 3.05pm, from 3.41pm)

Clr Catchpole

Clr Conroy

Clr Goldsmith

Clr Jones

Clr Piggott

Clr Pringle

ATTENDING:

T Stratton

Chief Executive Officer

J Hames

Director Policy & Democracy Services

V Villaraza

Director Finance & Corporate Services

T Turner

Director Business & Promotion

T Kay

Director Infrastructure Management

G McCarrison

Director Regulatory Services

S Ford

Director Community Services

R Seth

Democracy Services Officer

R Firth

Manager Capitol Works

N Terry

Manager Community Assets

L Hirsh

Manager Community Development

P Le Gros

Acting Manager Works Operations

K Daji

Manager Stormwater Assets

N Hayhow

Project Manager – Town Centre

N Maher

Project Manager – Community Events

S Martin

Project Manager – Waste Minimisation

C Dickson

Project Officer – Safer Communities

J Piahana

Community Development Co-ordinator

A Bain

Events Co-ordinator

M Baker

Communications Advisor

PAPAKURA DISTRICT COUNCIL

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PAPAKURA DISTRICT COUNCIL

**MINUTES FOR THE MEETING OF THE OPERATIONS & MONITORING COMMITTEE
HELD IN THE COUNCIL CHAMBERS, 35 COLES CRESCENT, PAPAKURA
ON TUESDAY 15TH DECEMBER 2009 COMMENCING AT 1.00 P.M.**

1. APOLOGIES

2. CONFIRMATION OF MINUTES

- (a) That the Minutes of the Operations and Monitoring Committee Meeting held on Tuesday 24th November 2009 be confirmed.

CLR O'CONNOR MOVED
CLR GOLDSMITH SECONDED

- (A) THAT THE MINUTES OF THE OPERATIONS AND MONITORING COMMITTEE MEETING HELD ON TUESDAY 24TH NOVEMBER 2009 BE CONFIRMED.

CARRIED

3. DEPUTATIONS AND PETITIONS

Inspector Gary Hill updated the Council on Policing issues.

4. PRESENTATIONS

5. FINANCE AND CORPORATE

Item 7(d) was brought forward and dealt with at 1.26pm.

6. BUSINESS AND PROMOTION

(a) BUSINESS AND PROMOTION REPORT

**REPORTING OFFICER: Director Business and Promotion
Teresa Turner**

RECOMMENDATIONS

1. That the information be received.

CLR O'CONNOR MOVED
CLR JONES SECONDED

1. THAT THE INFORMATION BE RECEIVED.

CARRIED

This item was dealt with at 1.35pm after item 7(d).

7. COMMUNITY SERVICES

(a) NEAT STREET & GARDEN COMPETITION

REPORTING OFFICER: Carol Dickson
Safer Communities Project Officer

ATTACHMENT: Photos of winning gardens
(Attachment No. 1)

RECOMMENDATIONS

1. That the information be received.

CLR O'CONNOR MOVED
CLR PRINGLE SECONDED

1. THAT THE INFORMATION BE RECEIVED.

CARRIED

7. COMMUNITY SERVICES

**(b) ARTS REPORT – SEPTEMBER -
NOVEMBER 2009**

**REPORTING OFFICER: Stella Ford
Director Community Services**

RECOMMENDATION

1. That the information be received.

CLR O'CONNOR MOVED

CLR AUVA'A SECONDED

1. THAT THE INFORMATION BE RECEIVED.

CARRIED

7. COMMUNITY SERVICES

**(c) PARKS AND RECREATION QUARTERLY
REPORT AUGUST - NOVEMBER 2009**

**REPORTING OFFICER: Nicola Terry
Manager Community Assets
Phil Le Gros
Acting Works Operations Manager**

RECOMMENDATIONS

1. That the information be received.

CLR O'CONNOR MOVED
CLR GOLDSMITH SECONDED

1. THAT THE INFORMATION BE RECEIVED.

CARRIED

7. COMMUNITY SERVICES

(d) OFA CLUB – COMMUNITY GARDEN

**REPORTING OFFICER: Leora Hirsh
Manager Community Development**

**ATTACHMENT: Aerial photo of proposed lease area
(Attachment No. 2)**

RECOMMENDATIONS

1. That the information be received.
2. That Council approve entering into a Memorandum of Understanding with the Ofa Club for the use of 1700sqm of Keri Downs Reserve Extension for a community garden, subject to the provision of a management plan for the garden.

CLR PIGGOTT MOVED
CLR AUVA'A SECONDED

1. THAT THE INFORMATION BE RECEIVED.
2. THAT COUNCIL APPROVE ENTERING INTO A MEMORANDUM OF UNDERSTANDING WITH THE OFA CLUB FOR THE USE OF 1700SQM OF KERI DOWNS RESERVE EXTENSION FOR A COMMUNITY GARDEN, SUBJECT TO THE PROVISION OF A MANAGEMENT PLAN FOR THE GARDEN.

CARRIED

This item was dealt with at 1.26pm.

7. COMMUNITY SERVICES

**(e) MASSEY PARK DEVELOPMENT SPORTS
EQUIPMENT STORAGE PROVISION**

REPORTING OFFICER: Nicola Terry
Manager Community Assets

ATTACHMENT: Equipment Storage Arrangement
(Attachment No. 3)

RECOMMENDATIONS

1. That the information be received.
2. That Council continue preliminary and detailed design of the Massey Park Development based on refurbishing the Athletics Building basement.
3. That the costs associated with sports equipment storage be met by adjustments within the approved scope and budget.

CLR O'CONNOR MOVED
CLR GOLDSMITH SECONDED

1. THAT THE INFORMATION BE RECEIVED.
2. THAT COUNCIL CONTINUE PRELIMINARY AND DETAILED DESIGN OF THE MASSEY PARK DEVELOPMENT BASED ON REFURBISHING THE ATHLETICS BUILDING BASEMENT.
3. THAT THE COSTS ASSOCIATED WITH SPORTS EQUIPMENT STORAGE BE MET BY ADJUSTMENTS WITHIN THE APPROVED SCOPE AND BUDGET.

CARRIED

8. ROADING AND TRANSPORT

**(a) TRANSPORTATION AND ROADING
REPORT DECEMBER 2009**

REPORTING OFFICER: Clem Reeve
Transportation & Roading Assets Manager
Richard Firth
Capital Works Manager
Phil Le Gros
Acting Works Operations Manager

RECOMMENDATION

1. That the information be received.

CLR O'CONNOR MOVED
CLR AUVA'A SECONDED

1. THAT THE INFORMATION BE RECEIVED.

CARRIED

9. WATER ISSUES

**(a) STORMWATER MANAGEMENT REPORT
DECEMBER 2009**

**REPORTING OFFICER: Kieren Daji
Stormwater Assets Manager**

RECOMMENDATIONS

1. That the information be received.

CLR O'CONNOR MOVED
CLR PIGGOTT SECONDED

1. THAT THE INFORMATION BE RECEIVED.

CARRIED

10. WASTE MANAGEMENT

**(a) WASTE MANAGEMENT AND
MINIMISATION QUARTERLY REPORT
SEPTEMBER TO NOVEMBER 2009**

**REPORTING OFFICER: Sue Martin
Project Manager Waste Minimisation
Phil Le Gros
Acting Works Operations Manager**

RECOMMENDATIONS

1. That the information be received.

CLR O'CONNOR MOVED
CLR CONROY SECONDED

1. THAT THE INFORMATION BE RECEIVED.
CARRIED

11. OTHER OPERATIONAL MATTERS

12. NOTICES OF MOTION

13. CONFIDENTIAL

- (a) **LEASE OF 159 DOMINION ROAD**
 (b) **HINGAIA SPORTS FIELDS UPDATE
DECEMBER 2009**
-

RECOMMENDATION

1. That Council move into public excluded session. The general subject matter to be considered, the reason for passing this resolution in relation to each matter and the specific grounds under s. 7 (2) i of Local Government Official Information and Meetings Act 1987 are:

Item	Reason	Grounds
13(a) Lease of 159 Dominion Road	Enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations).	s. 7 (2) i
13(b) Hingaia Sports Fields December Update	Enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations).	s. 7 (2) i

CLR O'CONNOR MOVED
CLR CATCHPOLE SECONDED

1. THAT COUNCIL MOVE INTO PUBLIC EXCLUDED SESSION. THE GENERAL SUBJECT MATTER TO BE CONSIDERED, THE REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER AND THE SPECIFIC GROUNDS UNDER S. 7 (2) I OF LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 ARE:

ITEM	REASON	GROUNDS
13(A) LEASE OF 159 DOMINION ROAD	ENABLE COUNCIL TO CARRY ON, WITHOUT PREJUDICE OR DISADVANTAGE, NEGOTIATIONS (INCLUDING COMMERCIAL OR INDUSTRIAL NEGOTIATIONS).	S. 7 (2) I
13(B) HINGAIA SPORTS FIELDS DECEMBER UPDATE	ENABLE COUNCIL TO CARRY ON, WITHOUT PREJUDICE OR DISADVANTAGE, NEGOTIATIONS (INCLUDING COMMERCIAL OR INDUSTRIAL NEGOTIATIONS).	S. 7 (2) I

AND THAT ROBB PHILLIPS, BE ALLOWED TO REMAIN FOR THE FIRST PART OF THE FIRST ITEM, LEASE OF 159 DOMINION ROAD, FOR QUESTIONS ONLY.

CARRIED

The public were then excluded at 2.50pm.

The meeting resumed in public session at 4.02pm.

The meeting closed at 4.02pm.

CONFIRMED THIS 23RD DAY OF FEBRUARY 2010

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CHAIR