



NOTICE OF MEETING OF THE OPERATIONS & MONITORING COMMITTEE

I hereby give notice that the Operations & Monitoring Committee meeting of the Papakura District Council is to be held on:

DATE: Tuesday 24 November 2009

TIME: 12.30 P.M.

VENUE: Council Chambers
35 Coles Crescent
PAPAKURA

T Stratton
CHIEF EXECUTIVE OFFICER

MEMBERSHIP:

Chairperson	Clr O'Connor
Deputy Chairperson	Clr Auva'a
	HWM Penrose
	Clr Catchpole
	Clr Conroy
	Clr Goldsmith
	Clr Jones
	Clr Piggott
	Clr Pringle

(Quorum 4 members)

(The reports and recommendations contained in this Order Paper are not necessarily Council Policy and should not be taken as Council Policy, or opinion)

PAPAKURA DISTRICT COUNCIL

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PAPAKURA DISTRICT COUNCIL

**AGENDA FOR THE MEETING OF THE OPERATIONS & MONITORING COMMITTEE
TO BE HELD IN THE COUNCIL CHAMBERS, 35 COLES CRESCENT, PAPAKURA
ON TUESDAY 24TH NOVEMBER 2009 COMMENCING AT 12.30 P.M.**

1. APOLOGIES

2. CONFIRMATION OF MINUTES

- (a) That the Minutes of the Operations and Monitoring Committee Meeting held on Tuesday 27th October 2009 be confirmed.

3. DEPUTATIONS AND PETITIONS

Inspector Gary Hill will update the Council on Policing issues.

4. PRESENTATIONS

5. FINANCE AND CORPORATE

**(a) QUARTERLY FINANCIAL RESULTS FOR
THE PERIOD FROM 1 JULY 2009 TO 30
SEPTEMBER 2009**

REPORTING OFFICER: Victoria Villaraza
Director Finance and Corporate Services

ATTACHMENT: Report on Compliance with Treasury
Policies

(Attachment No. 1)

PURPOSE OF THE REPORT

The purpose of this report is to present the financial results to 30 September 2009 for the committee's information.

BACKGROUND

This report presents the key financial results for the year to 30 September 2009. The report is in four parts as follows:

Operating Result:

Operating Result reports on the financial impacts of the operating programme for the year. It contains the following information:

a. **Actual** to 30 September 2009

This column presents the net rate impact of the activities which is total operating costs less total revenue, excluding rates, from 1 July to 30 September.

b. **Approved Budget** to Period Ended 30 June 2010

This column shows the approved rate levels for the activities which is made up of the adopted Annual Plan plus any approved Carry Forward amounts.

Capital Works Result

Capital Works Result reports on the progress to complete the capital works for the year. It contains the following information:

a. Year to Date Actual;

b. Adjusted Budget to Year Ended 30 September 2009;

Treasury Profile Result

Treasury Profile Result covers reporting against Council's Liability Management and Investment Policies. The report covers the year to 30 September 2009.

Development / Financial Contributions Result

Development / Financial Contributions Result shows information on the levels of contributions for the financial year. The report covers the year to 30 September 2009.

Reporting Parameters

As a general rule, the operating, capital, treasury profile and development/financial contributions results are reported against the following financial reporting exception parameters currently used to report significant variations in Council's published Annual Reports:

- report on reasons why the actual / forecast is at least \$50,000 and 10% or more above budget;
- report on reasons why the treasury profile is outside the limits of Council's current policies.

Other Financial Results

This report also provides a summary of other key financial results provided for the committee's information.

NARRATIVE

Operating Result

Table 1	30 Sept Actual \$000	Approved Budget \$000
Rates Requirement by Activity (Direct Rate Requirement)		
Business and Promotion	153	674
District Administration	760	2,507
Democracy and the Community	202	984
Civil Defence and Emergency Management	54	238
Information Services	267	820
Regulatory Administration	115	380
Building Control	(222)	(346)
Environmental Health	(43)	161
Animal Control	(136)	(3)
Parking Control	(49)	(69)
Resource Consents	51	7
Planning Policy	290	1,178
Strategic Projects	12	90
Works Administration	83	317
Roading and Transportation	1,752	6,814
Water Supply and Wastewater	19	105
Stormwater and Environmental Infrastructure	764	3,108

Agenda
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Waste Management and Minimisation	478	1,255
Development Engineering	(19)	(4)
Operations Engineering	148	201
Community Services Administration	286	1,053
Community Halls	23	75
Reserves	546	3,222
Aquatic and Leisure Centre	325	1,311
Conveniences	26	147
Library	273	1,001
Cemetery	10	44
Housing for the Elderly	30	(105)
Citizens Advice Bureau	15	69
Community Development and Safer Communities Administration	167	494
Arts and Culture	69	357
Housing	20	(37)
General Property	55	736
Accent Point	125	561
Administration Building	90	549
Grants	68	102
General Revenue – Contribution to Rates	(1,426)	(190)
Total Council Rates Requirement	5,381	27,806
Add: Museum and MOTAT Levies	1,175	1,191
Total Rates Requirement	6,556	28,997
Annual Plan Rates Requirement		28,819
Funded from Rates Surplus 2008/09		178
Total		28,997
Rate Surplus from Operations at 30 June 2009		209
Less: Funds Committed for Programmes / Projects		(178)
Uncommitted Rate Surplus		31

The table above outlines the net direct rates requirement for Council's activities. The "Approved Budget" column represents the adopted budgets plus the approved carry forward works programme. The "Actual" column represents the results for the year to 30 September 2009. The table shows that \$6.6 million of rates has been applied to Council's operations at 30 September 2009. This level is consistent with expected first quarter results. Annual forecast projections will be available following the December 2009 mid-year reviews.

Capital Works Result

The following table summarises the capital works results by activity:

Table 2	Actual to 30 Sept \$000	Approved Budget \$000
Capital Works Result		
Business & Promotion	15	32
Civil Defence and Emergency Management	0	5
Roading and Transportation	3,593	26,333
Stormwater and Environmental Infrastructure	299	11,392
Waste Management and Minimisation	2	34
Community Halls	0	81
Reserves	488	13,994
Aquatic Centre	9	496
Conveniences	3	213
Library	132	1,475
Cemetery	0	242
Older Persons Housing	7	654
Community Development	48	762
Arts and Culture	1	1,520
Housing, Property and Other	1	2,571
District Administration	0	35
Information Services	5	124
Total Capital Works Expenses	4,588	59,931

The approved budget of \$59.9 million is made up of the adopted 2009/19 Long Term Council Community Plan of \$45 million, \$15 million carried forward from the 2008/09 Financial year.

Capital expenses spent to 30 September 2009 is \$4.6 million which is 7.7% of the total programme. This result is in line with expectations as we head into the summer construction season.

In addition, within the total capital budget, \$14.0 million (23%) is allocated to land purchases, most of which are currently under negotiation / investigation, but at 30 September none of these were concluded.

Finally, the changes to the roading programme as a result of the reduced funding approvals from NZTA will be reflected in the mid-year full forecast review.

Treasury Profile Result

Liability Management and Treasury Policies

The full policy is outlined in Council's Long Term Council Community Plan 2009/19 (including the amendment to Treasury limits). The attachments provide a summary of the results against the limits contained in the policy.

The committee will note that for the quarter ended 30 September, full compliance was achieved against the policies. The following table summarises the debt maturity profile:

Table 3 Debt Maturity Profile	Policy Minimum	Policy Maximum	Actual
First \$30million (covered by bank facility)	\$0	\$30.0m	\$29.7
Less than 1 Year (15% to 100%)	\$2.5m	\$17.0m	\$3.0m
1 to 3 Years (15% to 70%)	\$2.5m	\$11.9m	\$7.0m
3 to 5 Years (15% to 50%)	\$2.5m	\$8.5m	\$4.0m
5 to 10 Years (0% to 50%)	\$0	\$8.5m	\$0
Totals			\$43.7m

Table 3 shows that debt maturity is in line with the policy guidelines. During the July to September period, total debt levels increased and decreased from time to time depending on cashflow requirements. The current debt level at 30 September 2009 is \$43.7m.

Development / Financial Contributions Result

The following table summarises the development / financial contributions revenue (excluding Water and Wastewater) from 1 July to 30 September:

Table 4	Actual to 30 Sept \$000	Approved Budget \$000
Roading	17	2,506
Public Transport	1	
Stormwater	16.5	1,728
Community Facilities	15	1,420
Reserves	55	
Total	105	5,653

Development contributions revenue \$0.1 million is 1.8% the budget target of \$5.7 million. This variance is mainly due to the timing of development. However, also due to timing, the impact of the delays in realising development contributions revenue on financing for capital works is not significant because actual capital spend against budget is also well below budget.

CONCLUSION

The summary financial results show Council's position at 30 September 2009. The report confirms achievement of the overall budget within acceptable limits.

RECOMMENDATIONS

1. That the information be received.

5. FINANCE AND CORPORATE

(b) QUARTERLY PERFORMANCE MEASURE UPDATE

REPORTING OFFICER: Micah Savage
Business & Performance Analyst

ATTACHMENT: Quarterly Performance Measures June – Sept 09

(Attachment No. 2)

PURPOSE OF THE REPORT

The purpose of this report is to present the results for Activity Performance Measures for the July – September 2009 quarter.

BACKGROUND

Council adopted a set of performance measures as part of the LTCCP 2009-19 to monitor progress and inform decision making for its various activities. Attached is a quarterly update for the performance measures for the July – September 2009 quarter.

NARRATIVE

Key and Interpretation

The attachment shows four results columns (right hand side of the page) that summarise performance measure results. The first of these columns shows the performance measure results as reported for the July – September 2009 quarter, while the remaining three right-most columns show results from previous years.

Annual Measures

A number of measures are assessed and reported on as part of our Resident Survey and other similar processes. Data and information on these measures is therefore currently unavailable but will be reported in due course.

Measure Targets – “Baseline to be set”

12 of the 121 measures are listed with targets ‘Baseline to be set’. These are all new measures that were adopted as part of the LTCCP 2009-19 and, as a result, historical data is not available.

Other Information

Arts and Culture

Statistics from the Library are currently unavailable as a result of IT system issues.

Monitoring of Water and Wastewater – Wastewater

Measures WW5 and WW6 should only apply to Water Supply and not Wastewater services.

Transport and Roading

The reporting mechanism for measures TR1, TR2, TR3 and TR4 is in development. Data currently being collected only shows resolution times and not response times as indicated by the measures.

CONCLUSION

Activity Performance Measure results are presented for the July – September 2009 quarter.

RECOMMENDATIONS

1. That the information be received.

6. BUSINESS AND PROMOTION

7. COMMUNITY SERVICES

(a) CENTRAL PARK CCTV TRIAL

**REPORTING OFFICER: Nicola Terry
Manager Community Assets**

PURPOSE OF THE REPORT

The purpose of the report is to receive Council direction regarding the CCTV trial in Central Park.

BACKGROUND

Council was offered a free one month trial of CCTV cameras in Central Park by Advanced Security in early 2008. In order to avail of the free trial, Council was required to install lighting, a large pole and space for a computer to store the camera footage. The trial began on 16 June 2008 and the computer has been housed in the Papakura Police Station but it is not actively monitored.

In August 2008 Council considered a report on the future of this camera and resolved to leave the camera in place for a further period, particularly over the summer months, to get a clearer indication of its effectiveness. The cost of the monthly lease is \$892 excluding GST.

NARRATIVE

A trial of CCTV cameras has been undertaken in Central Park since 16 June 2008. The camera has been unmonitored, but footage is recorded on a computer based in the Papakura Police Station. Police have noted that the system for saving and retrieving footage is very difficult to use and has a relatively quick turn around and as such they have been unable to access footage for crime resolution purposes.

However, Police intelligence indicates that reported crime in Central Park in the 2007/08 fiscal year was recorded at 25 incidents and in the 2008/09 fiscal year (when the lights and camera were in operation) only 12 incidents were recorded. This is a statistically significant reduction but it is not clear whether the reduction is due to the cameras, or the improved lighting, or both together.

In November 2008 an expert in Crime Prevention through Environmental Design (CPTED) undertook an assessment of Central Park. He considered that the improvements which had been made to the park compared to when he made an assessment in the previous year were impressive. It was his opinion that the general CPTED improvements, particularly the improved sightlines and lighting, were the key to the reduction in crime

Given the lack of evidence that the Central Park CCTV camera itself makes a significant difference to offences committed within the park it is difficult to justify the on-going unbudgeted cost of \$892 a month for this camera. It is therefore recommended that Council cease to lease this CCTV camera.

It is noted the light, installed at the same time as the camera, is the property of Council and will remain operative. The removal of the camera will in fact allow a comparison of whether it is one or both these factors that make the difference.

CONCLUSION

A trial CCTV camera has been in place in Central Park since mid 2008, supported by improved lighting of the area. CPTED improvements have also been made to the Park.

While there has been a reduction in crime, it is difficult to ascertain whether this is as result of the camera or the CPTED improvements. However, a CPTED expert attributes the crime reduction to the CPTED improvements. Given the cost to maintain the camera and the lack of ongoing monitoring of its footage, it is recommended that the camera be removed.

RECOMMENDATIONS

1. That the information be received.
2. That the CCTV camera in Central Park be removed.

7. COMMUNITY SERVICES

(b) 1 – 11 OPAHEKE ROAD REINSTATEMENT

REPORTING OFFICER: Nicola Terry
Manager Community Assets

PURPOSE OF THE REPORT

The purpose of the report is to seek Council direction on the reinstatement of 1 – 11 Opaheke Road (Red Cross House).

BACKGROUND

1-11 Opaheke Road was the subject of an arson attack on 9 August 2009. There was significant damage to the front porch area. An insurance assessment has been completed and a report recommending reinstatement was released on 10 September 2009. Prices for reinstatement were received from the insurance assessor on 15 October 2009.

The house has been used by the Red Cross for welfare purposes (preparation of clothing parcels, Civil Defence etc) and as an opportunity shop. The lease on the property has expired and a new lease is required.

A workshop was held with Councillors on 3 November 2009 to discuss reinstatement options.

NARRATIVE

Following the arson attack on 9 August 2009, there are a number of options for reinstatement of 1 – 11 Opaheke Road:

1. Reinstate the house as per the insurance report
The advantages of this option are that it maintains the status quo and the reinstatement would be done to current building standards and using new materials. The price for reinstatement has been set at \$54,428 which would be paid for by the insurance company. However, borer has been found in the internal and external timbers of the house so there is likely to be increased maintenance required over the short/medium term and it may not be in Council's best interest to reinstate the house.
2. Demolish the house and leave the site bare
The insurance company will pay for the demolition of the house and making good the site to a total of \$54,428 but will not pay out any difference between the cost of the demolition and the above sum. This option leaves Red Cross without a base to conduct their welfare activities but the garage could remain on site for storage. There is no other purpose identified for the site. It does not suit open space as it is bounded by other community houses and carparking.
3. Demolish the house and replace with the Watch House
The Watch House is currently in storage and no plans have been confirmed for its reinstatement. The timing is not right for relocating it onto Central Park and the storage fees are ongoing. The advantages of replacing the Red Cross House with the Watch House are that it gets the Watch House out of storage, the site is close to the previous Watch House site so there is some relationship between the sites, and the spaces available in the Watch House are suitable for the Red Cross welfare activities. The insurance company would pay for the replacement up to a total of \$54,428 but will not pay out the difference if the replacement costs are less.

Given the borer issues with the current Red Cross building and the ongoing operational costs incurred to keep the Watch House in storage, it is recommended that the Red Cross house be demolished and the Watch House be reinstated in its place. This will require a demolition consent as well as building consent to reinstate the Watch House and this will take some time. Discussions have been held with Red Cross regarding their needs in the interim and they are happy to continue to use the garage and will contact officers if further provision is required.

Red Cross Lease

Discussion has also been held with Red Cross regarding the use of the reinstated building. They have confirmed that they will not be running an opportunity shop activity from the building but will be using it for delivering their welfare services and meetings. Through the negotiations of a new lease agreement there is further opportunity to discuss other uses/shared uses for the building. A recommendation is included to enter into a new lease agreement with the Red Cross for 1-11 Opaheke Road for 10 years.

CONCLUSION

The current Red Cross building has been damaged by an arson attack and also has borer in the internal and external timbers. It is recommended that the Red Cross building be demolished and that the Watch House is reinstated in its place.

RECOMMENDATIONS

1. That the information be received.
2. That the Red Cross House at 1-11 Opaheke Road be demolished and the Watch House be brought out of storage and reinstated in its place.
3. That, subject to ATA confirmation of this decision, the Chief Executive be delegated authority to execute a lease with Red Cross for 1-11 Opaheke Road (being part Allot 138 Section 11 Papakura Village) for 10 years for non exclusive use for welfare services and meetings.

7. COMMUNITY SERVICES

**(c) TREES ON ESPLANADE RESERVE
ADJACENT TO DELLA PLACE**

REPORTING OFFICER: Nicola Terry
Manager Community Assets

ATTACHMENT: Assessment Criteria for removal of
unprotected trees
Aerial photos showing stand of trees over
time

(Attachment No. 3)

PURPOSE OF THE REPORT

The purpose of the report is to seek Council's direction regarding a request for removal of trees on an esplanade reserve.

BACKGROUND

Council adopted the Tree Policy and Initial Implementation Plan in 2007. The plan outlines reasons for tree removal/protection and states:

"...that the tree removal shall not be approved for the purpose of establishing or preserving views, sunlight or removing leaf litter".

The Tree Policy is consistent with previous council policy dating from 1993, the District Plan and the Reserves Act 1977 which lists in section 42 the situations where removal of trees is allowed. These situations are where it is necessary for the proper management and maintenance of the reserve, for the management or preservation of other trees or bush, in the interests of safety of persons on or near the reserve and of the safety of property adjoining the reserve. No allowance is made for removal of trees due to preserving views or where they cause a nuisance.

A request for topping or removal of trees on an esplanade reserve was made through a Councillor. The Committee has directed that tree removal requests that are outside of the current Tree Policy and Initial Implementation Plan be referred for Council consideration.

NARRATIVE

A resident has requested that a stand of 50+ trees, on an esplanade reserve adjacent to Della Place, Conifer Grove, is either removed or the tops pruned by 1.5 metres in order to preserve their views of the inlet. The stand of trees was assessed and consists of a number of tree species of which only one species (cabbage tree) is protected in the District Plan. An assessment of this request is attached.

The Tree Policy and Implementation Plan is very clear that tree removal is not approved for preserving views and there are a number of issues with topping a stand of trees by 1.5 metres:

- This is not considered to be good arboreal practice.
- It would only be effective for a limited time (i.e. would need to be repeated regularly).

- It increases the chances of the trees contracting crown rot and weak re-growth in the crown which could lead to future breakages and health and safety issues.

This would also set a precedent for other residents who wish to preserve their views without regard to the ongoing health or shape of the trees. Additionally there is no budget available to deal with this request. Should the resident wish to pay for the work themselves, there also remains the potential issue of poor practice and on-going consequences to the tree health, public safety and potential Council liability.

The current owners bought 7 Della Place in 2005. The stand of trees was already established at that time as is shown in the aerial photographs in the attachment. Given that:

- the trees pre-date the current owner,
- this request contravenes the Council's policy,
- there are concerns about the likely impact on the visual attractiveness and health of the trees and
- there are ongoing operational implications,

it is recommended that this request is declined.

CONCLUSION

A request to remove or reduce the crown on a stand of 50+ trees to preserve views has been received from a resident. Crown reduction in this instance is not sound arboreal practice and has potential consequences for tree health, public safety, liability. It also would set a precedent which would make the policy difficult to enforce. Council has no budget to undertake tree pruning to preserve views. Given the stand of trees also predated the current owner, it is recommended that the trees are left in their natural state.

RECOMMENDATIONS

1. That the information be received.
2. That the Council decline a resident's request to top or remove the trees on the esplanade reserve adjacent to Della Place, Conifer Grove.

7. COMMUNITY SERVICES

(d) **MASSEY PARK AQUATIC CENTRE
QUARTERLY REPORT JULY - SEPTEMBER
2009**

REPORTING OFFICER: Nicola Terry
Manager Community Assets

ATTACHMENT: Massey Park Aquatic Centre Quarterly
Report

(Attachment No. 4)

PURPOSE OF THE REPORT

The purpose of this report is to present the quarterly management report for the Massey Park Aquatic Centre.

BACKGROUND

The management contract with Community Leisure Management Limited (CLM) includes a requirement for CLM to provide the Council with a quarterly report outlining key statistics and activities.

NARRATIVE

The management contract with CLM is progressing well with regular monthly meetings between management staff and regular operations meetings between officers. Communication between CLM and Council has been constructive and requests have been responded to in a timely manner.

Attendance figures from July to September 2009:

	2008/09	2009/10	% Change
July	11,423	13,788	+17.15%
August	13,257	14,394	+7.90%
September	18,993	17,900	-5.75%
Total	43,673	46,082	+5.22%

The attendance figures for the first quarter of 2009/10 reveal an increase on the same period for 2008. It represents the highest total for the quarter since 2005/06.

Maintenance and Repairs

A list of maintenance and repairs is included in the attachment. In addition, Council has been working with CLM on the scope for the Aquatic Centre upgrade.

CONCLUSION

Attendance figures have increased on last year to the highest levels since 2005/06. A number of maintenance issues and repairs have been completed or are due to be completed over the next quarter.

RECOMMENDATIONS

1. That the information be received.
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8. ROADING AND TRANSPORT

**(a) PAVEMENT REHABILITATION WORKS
2009/10 – AMENDMENT**

REPORTING OFFICER: Clem Reeve
Transportation & Roading Assets Manager

ATTACHMENT: Locality plan

(Attachment No. 5)

PURPOSE OF THE REPORT

The purpose of this report is to seek approval for pavement rehabilitation on Hingaia Road which is urgently required. This work requires approval for budget to be diverted from other planned work which is an amendment to an earlier Council resolution regarding the allocation of the pavement rehabilitation budget.

BACKGROUND

Council has previously agreed that the remaining unimproved length of Hingaia Road (from the recently completed Stage 2 and continuing to a point west of Oakland Road) be completed in two further stages. Stage 3 is currently in detailed design and will extend the improved length of Hingaia Road to the west of the recently proposed Ministry of Education school site. The remaining (Stage 4) portion (west of Oakland Road) is to be the subject of a preliminary design and commissioned during the 2009/10 year.

In recent weeks the Police have reported to Council officers (through the Police Liaison Meeting) that a serious traffic accident has occurred on the length known by Council as Hingaia Road Stage 4. The Police have conveyed that they consider this section of Hingaia Road to be in urgent need of improvement.

NARRATIVE

Stage 4 widening and route improvements of Hingaia Road, including the future layout and operation of the Hingaia and Oakland intersection, are to be completed to a preliminary design stage during the 2009/10 year. Completion of detailed design and construction is not scheduled until the 2013 to 2019 period.

Officers had been aware that it would not be possible to maintain the Stage 4 section of Hingaia Road through to 2019 and pavement deterioration would require advancing the programme. However, a rapid deterioration had not been foreseen to the point where both surfacing and structural improvement would be required in 2009/10.

During the 2009 spring period, the Police advised Council officers of a serious traffic accident that had occurred. Their investigation attributed this accident to a very poor surface condition of Hingaia Road and asked Council if remediation could be undertaken. Concurrent with this accident report, officers also became aware of other unreported accidents on this section of road. In the meantime, a temporary speed limit of 50kms has been imposed on this portion of Hingaia Road.

The site was investigated by a specialist pavement engineer who concluded a re-surface (chip seal) was required. However, advice was also received that expenditure would not result in value for money if structural improvements were not

also undertaken at the same time. These findings were that the structural layers of Hingaia Road were of insufficient strength to match traffic frequency and loadings and without improving the pavement itself, surfacing improvements were forecast to have a very short life.

Officers propose that an aggregate overlay be added to the existing and affected surface of approximately 440 metres in length and then this aggregate and a portion of the foundation layer be stabilised. The new surface would then be chip sealed. This approach would give tenure until the full upgrade was undertaken.

A cost estimate of the work required has been calculated at \$217,000. For prudence, a 15 percent contingency should be applied making the estimate \$250,000.

Council does not currently have budget directly available to undertake these works. They are however, within the NZTA category of pavement rehabilitation. Council resolved at its October Council meeting to increase the length of pavement rehabilitation on Hunua Road by applying a previously unassigned budget of \$506,000 for this activity. Thus the amount of \$250,000 can be taken from the \$506,000 leaving a reduced additional pavement rehabilitation amount of \$256,000 for Hunua Road. The programmed rehabilitation of Hunua Road would be included in the 2010/11 rehabilitation programme.

The Hingaia Road rehabilitation can be included as a variation to Council's Contract PDC/09/29 which is the 2009/10 pavement rehabilitation contract. Although this change will require approval from NZTA, the matter has been discussed informally and the indications are that this will be approved.

CONCLUSION

A length of approximately 440 metres of the western section of Hingaia Road has been identified through a serious accident and site investigation that the chip seal surface is in need of attention to make safe. However, the site investigation also determined that attention to improve the structural completeness of this section is also required; otherwise it is very likely that the new surface will deteriorate over a short life period. The Police have requested that Council consider remedial works to correct the current position.

An investigation of the works required has been undertaken by a pavement engineer who has also estimated that the remedial works should cost approximately \$217,000. Council suggests a contingency sum of 15 percent be applied making the total estimated rehabilitation cost \$250,000. Whilst there is no budget currently available for this work, this can be found by reducing the amount of \$506,000 for additional rehabilitation on Hunua Road resolved by Council at its October 2009 meeting.

The Hingaia Road rehabilitation works would be added to the site schedule for Council's 2009/10 pavement rehabilitation schedule within Contract PDC/09/29. NZTA funding approval is outstanding. This is currently being sought and not anticipated to be an issue arising.

RECOMMENDATIONS

1. That the information be received.
2. That, subject to NZTA funding approval, approximately 440 metres of existing pavement from west of the Ministry of Education school site to west of the Hingaia/Oakland intersection be rehabilitated with an estimated cost of \$250,000.
3. That the budget for these works be provided by reducing the \$506,000 allocated for pavement rehabilitation on Hunua Road as approved by Council at its October 2009 meeting.

9. WATER ISSUES

10. WASTE MANAGEMENT

11. OTHER OPERATIONAL MATTERS

12. NOTICES OF MOTION

13. CONFIDENTIAL

(a) **MARYBETH RESERVE NOVEMBER UPDATE**

(b) **HINGAIA SPORTS FIELDS NOVEMBER UPDATE**

RECOMMENDATION

1. That Council move into public excluded session. The general subject matter to be considered, the reason for passing this resolution in relation to each matter and the specific grounds under s. 7 (2) i of Local Government Official Information and Meetings Act 1987 are:

Item	Reason	Grounds
13(a) Marybeth Reserve November Update	Enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations).	s. 7 (2) i
13(b) Hingaia Sports Fields November Update	Enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations).	s. 7 (2) i