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**NOTICE OF MEETING OF THE  
43<sup>RD</sup> COUNCIL MEETING**

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I hereby give notice that the 43<sup>rd</sup> Council meeting of the 7<sup>th</sup> Papakura District Council is to be held on:

**DATE:            Tuesday                            28<sup>th</sup> September 2010**

**TIME:            9.30 A.M.**

**VENUE:           Council Chambers  
                         35 Coles Crescent  
                         PAPA KURA**

T Stratton  
**CHIEF EXECUTIVE OFFICER**

**MEMBERSHIP:**

Chairperson	His Worship the Mayor (Calum Penrose)
Deputy Chairperson	Clr Goldsmith
	Clr Auva'a
	Clr Catchpole
	Clr Conroy
	Clr Jones
	Clr O'Connor
	Clr Piggott
	Clr Pringle

*(Quorum 5 members)*

*(The reports and recommendations contained in this Order Paper are not necessarily Council Policy and should not be taken as Council Policy, or opinion)*

## PAPAKURA DISTRICT COUNCIL

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**PAPAKURA DISTRICT COUNCIL**

**AGENDA FOR THE 43<sup>RD</sup> MEETING OF THE PAPAKURA DISTRICT COUNCIL TO  
BE HELD IN THE COUNCIL CHAMBERS, 35 COLES CRESCENT, PAPAKURA  
ON TUESDAY 28<sup>TH</sup> SEPTEMBER 2010 COMMENCING AT 9.30 A. M.**

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**1. APOLOGIES**

**2. PERSONAL**

**3. CONFIRMATION OF MINUTES**

- (a) That the Minutes of the 42<sup>nd</sup> Council Meeting held on Tuesday 31<sup>st</sup> August 2010 be confirmed.

**4. APPROVAL OF RECOMMENDATIONS**

- (i) That the following recommendation from the Operations & Monitoring Committee Meeting held Tuesday 31<sup>st</sup> August 2010 be adopted:

**OPAHEKE SPORTS FIELDS UPDATE**

2. THAT THE COUNCIL WORK WITH THE PONY CLUB ON HOW TO ESTABLISH THE VEHICLE ENTRANCE IN LINE WITH THE RESOURCE CONSENT AND THAT IT BE RECOMMENDED TO COUNCIL THAT, SUBJECT TO APPROVAL OF THE ATA, UP TO \$40,000.00 BE BROUGHT FORWARD TO FUND THIS INITIATIVE FROM THE 2013/14 BUDGET.

**5. MINUTES – TE ROOPU KAITIAKI O PAPAKURA**

- (a) That the Minutes of the Te Roopu Kaitiaki O Papakura Meeting held on Tuesday 17<sup>th</sup> August 2010 be received. (Attachment No.1)
- (b) That the Minutes of the Te Roopu Kaitiaki O Papakura Meeting held on Tuesday 21<sup>st</sup> September 2010 be received. (Attachment No.2)

**6. DEPUTATIONS**

**7. PRESENTATIONS**

**8. MAYOR'S REPORT**

**9. ITEMS FOR DECISION**

**(a) BRUCE PULMAN PARK LAND SWAP**

**REPORTING OFFICER: Nicola Terry  
Manager Community Assets**

**ATTACHMENT: Plan of Land Swap  
Letter from Bruce Pulman Park Trust  
(Attachment No. 3)**

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**PURPOSE OF THE REPORT**

The purpose of the report is to seek Council approval to swap land at Bruce Pulman Park.

**BACKGROUND**

Through discussions regarding a new Catholic school in Takanini, it became apparent that a land swap between the Catholic Diocese of Auckland and Bruce Pulman Park was desirable to ensure good urban design and road alignment. The areas of land to be swapped are relatively small (4601m<sup>2</sup> and 4614 m<sup>2</sup>) with the slightly larger area to be added to Bruce Pulman Park.

**NARRATIVE**

The attachment shows the areas to be swapped between the Catholic Diocese of Auckland and Bruce Pulman Park. The land swap does not restrict any facilities that Bruce Pulman Park Trust wishes to provide and allows for the safe alignment of the extension of Kuaka Drive. It is desirable from a CPTED point of view to have passive surveillance along the edge of Bruce Pulman Park and from the Catholic Diocese of Auckland point of view, allows them to develop a school without a road through a portion of it. Bruce Pulman Park Trust is negotiating with the Catholic Diocese of Auckland on the opportunity to share recreation facilities between the two sites.

Bruce Pulman Park is freehold land in this location rather than recreation reserve. The Bruce Pulman Park Trustees have written a letter to show their support for the proposal. As this is a small amount of land and both the affected parties support the land swap, this decision is not a significant decision in terms of Council's policy. This gives Council the flexibility to enter into the land swap without wider public consultation.

An amended lease with Bruce Pulman Park will be required to take into account the change in land holding. Auckland Transition Authority approval will also be required before the land swap can take place.

**CONCLUSION**

A land swap between the Catholic Diocese of Auckland and Bruce Pulman Park will allow for the safe alignment of the extension of Kuaka Drive without impinging on the Park's future plans.

**RECOMMENDATIONS**

1. That the information be received.
2. That, subject to Auckland Transition Authority approval, Council enter into a land swap agreement with the Catholic Diocese of Auckland as per the attached plan.
3. That the Chief Executive Officer be delegated authority to sign the land swap documents and amended lease.

**9. ITEMS FOR DECISION**

**(b) STOPPING OF ARDMORE QUARRY ROAD  
PAPER ROAD**

**REPORTING OFFICER:** **Graeme McCarrison**  
**Director Regulatory Services**

**ATTACHMENT:** **Map of unformed paper road**  
**Aerial photograph of unformed paper road**  
**(Attachment No. 4)**

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**PURPOSE OF THE REPORT**

The purpose of this report is to seek Council's resolution to stop the unformed paper road at the end of Ardmore Quarry Road.

**BACKGROUND**

In 2004 Council was approached by the New Zealand Defence Force regarding the transfer of the unformed paper road at the end of Ardmore Quarry Road adjoining the Defence land. The road in question was created in 1859 on the issue of Crown Grant for Allotment 168 Parish of Hunua Parish. The road prior to the 1986 Local Government amalgamation formed the boundary between Franklin County Council and Manukau City Council. The boundary line was the centre of the road. The Franklin County Council portion of the road was vested in fee simple with Franklin on 29 October 1972 under the provisions of Section 19A of the Counties Act 1956, amended 1972. In 1965 the portion of the road on the Manukau side was vested in fee simple with Manukau City Council as part of the constitution of the new Manukau City. This was done under Section 170 of the Municipal Corporations Act 1954. The boundary was redefined by NZ Gazette 1971 p. 1873.

**NARRATIVE**

The Ministry of Defence (MoD) has requested the Council to recommence the process to stop the unformed paper road at the end of Ardmore Quarry Road. MoD has authorised The Property Group Ltd (TPGL) to act on their behalf. TPGL has undertaken initial consultation with the properties that adjoin the paper road. The feedback from these owners has been positive. The reason why MoD is interested in this land is so that the safety zone for the live firing range can be extended.

The process for the stopping of the unformed paper road is set out under Section 116 of the Public Works Act 1981. This process involves:

- Valuation of the land
- Consultation and agreement with adjoining land owners
- Survey of the land
- NZ Gazette notice of the stopped road
- LINZ issuing a Title
- Transfer of the land to MoD (Crown) upon settlement

Council will be compensated for the land based on its valuation. There is no reason to retain the paper road as no property appears to be disadvantaged on the proposed closure.

**CONCLUSION**

MoD has approached Council requesting that the unformed paper road at the upper end of Ardmore Quarry Road adjoining MoD land be stopped and transferred to the Crown. The main reason for the request relates to the opportunity to extend the live firing safety zone on the MoD land. The paper road is not required to provide access for any of the existing properties. MoD's initial consultation with affected land owners has been positive. It is recommended that the paper road be stopped under Section 116 of the Public Works Act 1981.

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**RECOMMENDATION**

1. That the information be received.
2. That pursuant to Section 116 of the Public Works Act 1981 that the unformed road as shown on the attached plan be stopped subject to the agreement of the adjoining owners.

**9. ITEMS FOR DECISION**

**(c) PROPOSED PARTIAL UPLIFTING OF INLET ROAD RESERVE STATUS**

**REPORTING OFFICER:** Graeme McCarrison  
Director Regulatory Services

**ATTACHMENT:** Location Plan  
Photograph  
Proposed Plan  
  
(Attachment No. 5)

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**PURPOSE OF THE REPORT**

The purpose of this report is to obtain authorisation for Council to commence the process for the partial uplifting of an esplanade reserve.

**BACKGROUND**

Council, via Planning Commissioners, granted resource consent to the proposed Pak'nSave Supermarket at 331 Great South Road, Takanini. The consent approved a new road that links Great South Road through to Inlet Road, see the attached location plan. The majority of the road is on land owned by the applicant, being Foodstuffs (Auckland). However, there is a section of the proposed road that transverses a recreation reserve subject to the Reserves Act 1977.

To enable the construction of the road over the reserve, Council needs to commence the process to uplift the reserve status over the portion of the reserve that is proposed to have the road constructed over. If the process to uplift the reserve status is successful, the land will be designated as road reserve.

**NARRATIVE**

The creation of the link road between Inlet Road and Great South Road is considered to be appropriate by Council's Traffic Engineers. The road has been consented to via the resource consent for the new Pak'nSave development. The reduction in reserve land is not considered to impact adversely on the esplanade reserve along the coast.

The construction of the road will mean that the reserve land to the north is disconnected to the remaining reserve land that runs around the coastal edge. This land currently has little recreational benefit given its narrow shape. Currently the land is used as an alternative vehicle access to 327 Great South Road. It appears this access has been illegally established via laying gravel over the grass. This area of land and that required for the link road should be changed in status from reserve to road reserve.

The process for uplifting the reserve status is under section 114(2)(e) of the Public Works Act 1981. The steps that Council will need to go through are generally as follows:

- (a) Council resolution to commence the process and to request Department of Conservation approval to change the status of the reserve land to road.
- (b) Consultation with Iwi regarding the proposal.
- (c) Market valuation of the land for compensation purposes.

- (d) Agreement on how the compensation will be utilised for reserves.
- (e) Request to Department of Conservation for consent under section 114(2)(e) of the Public Works Act 1981 to take the land for road purposes.
- (f) Preparation of the survey plan to define the land to be taken under the Public Works Act once the Department of Conservation has granted consent.

The Department of Conservation has advised that this should take three months. The aim is to have the reserve status changed in time to enable the new road to be constructed in its entirety at the time the Pak'nSave development is constructed.

### **CONCLUSION**

As part of the consent for Pak'nSave there is a proposed road linking Inlet Road to Great South Road, Takanini. The road at the Inlet Road end goes over recreation reserve land. Before the road can be constructed over the reserve, the Department of Conservation must give statutory consent. The process for obtaining consent is under section 114(2)(e) of the Public Works Act 1981. It is recommended that Council commence the process to remove the reserve status.

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### **RECOMMENDATION**

1. That the information be received.
2. That Council commences the process under Section 114(2)(e) of the Public Works Act 1981 to change the status of the recreation reserve shown on the attached plan to road reserve.
3. That after consultation with Iwi that council makes the application under section 114(2)(e) of the Public Works Act 1981.

**9. ITEMS FOR DECISION**

**(d) APPOINTMENT OF HEARINGS PANEL COMMISSIONER**

**REPORTING OFFICER: Graeme McCarrison  
Director Regulatory Services**

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**PURPOSE OF THE REPORT**

The purpose of this report is to seek appointment of a Hearings Panel Commissioner and Hearings Panel.

**BACKGROUND**

The Papakura District Council Regulatory Delegations dated 22 September 2009 (delegations) provide for the appointment of a hearings panel by the Chair of the Committee and Director Regulatory Services. The hearings panel is selected from Schedule 1. This schedule has two lists, Part 1 being five independent commissioners and Part 2 being Councillors.

**NARRATIVE**

The hearings panel to hear and determine the resource consents and subdivision applications by Takanini Industrial Trust Ltd at 55 Takanini School Road and 3 Popes Road being consents LU 9629, 10002, 10003, 10004, 10005 and 10006 and 16/10/016 are proposed to be Kathleen Ryan and John Childs. The hearing for the applications was to be held on 20, 22 and 23 September 2010, however by request of the applicant this hearing has been rescheduled in late October 2010. Commissioner John Childs is not listed in Schedule 1 of the delegations. The delegations do not make provision for appointment of additional commissioners to Schedule 1 other than via a decision of Council under Sections 34 and 34A of the Resource Management Act 1991 and Clauses 32 and 32B of Schedule 7 of the Local Government Act 2002. The verbal support for John Childs to be on the hearings panel for this matter was given by the Resource Management and Regulatory Committee on Tuesday, 14 September 2010. The panel was appointed by the Chair of the Committee and Director Regulatory Services on 14 September 2010. John Childs is an experienced planning commissioner used by other Auckland Councils and is a Ministry for the Environment accredited commissioner. The other independent commissioners listed in Schedule 1 are not available for this hearing.

**CONCLUSION**

Approval is sought for the appointment of John Childs to the hearings panel with Kathleen Ryan to determine the Takanini Industrial Trust Ltd resource consent and subdivision applications.

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**RECOMMENDATION**

1. That the information be received.
2. That approval is given pursuant to Sections 34 and 34A of the Resource Management Act 1991 and Clauses 32 and 32B of Schedule 7 of the Local Government Act 2002 for the appointment of John Childs and Kathleen Ryan as the hearing panel to determine the resource consent and subdivision applications by Takanini Industrial Trust Ltd at 55 Takanini School Rd and 3 Popes Road under Sections 104D and 113 of the Resource Management Act 1991.

**9. ITEMS FOR DECISION**

**(e) 2009/2010 BUDGETS TO BE CARRIED FORWARD TO 2010/2011**

**REPORTING OFFICER: Victoria Villaraza  
Director Financial and Corporate Services**

**ATTACHMENT: Schedule of Proposed Carry Forward Budgets**

**(Attachment No. 6)**

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**PURPOSE OF THE REPORT**

The purpose of the report is to obtain Council approval to carry forward unspent budgets from the 2009/10 financial year to the 2010/11 financial year.

**BACKGROUND**

The 2009/10 budget includes projects which for a number of reasons were not fully completed by the end of the financial year to 30 June 2010. Approval of Council is now required to bring a number of these projects forward into the current financial year together with their funding sources.

**NARRATIVE**

The attached schedule list the projects programmed for the 2009/2010 financial year that were not fully completed by year end. For each project the carry forward amount requested and the proposed source of funding is outlined. A summary of the funding impacts are shown below:

<b>Table 1: Funding Impact of the Proposed Carry Forward Budget</b>			
Activity	Proposal in \$000	Funding Source in \$000	
		Capex and Other Sources	Rates
Accent Point	50	50	
Administration Building	5	5	
Aquatic & Recreation Facilities	265	265	
Arts & Culture	495	492	3
Cemetery	207	207	
Community Development / Safer Communities	549	541	8
Community Halls	49	49	
Grants	2		2
Housing	13	13	

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Library	2,937	2,937	
Older Persons Housing	635	635	
Reserves	12,041	11,910	131
Roading	10,726	10,662	64
Stormwater	8,196	8,196	
<b>Totals</b>	<b>36,167</b>	<b>35,961</b>	<b>208</b>

A number of the projects in the schedule were funded in the 2009/2010 year wholly or partly from rates. For these projects it is necessary to ensure that at the end of the 2009/10 financial year, sufficient general funds remain available to enable the projects to be carried forward. The available rate surplus is as follows

<b>Table 2: Rates Surplus Available to Fund Proposed Projects:</b>	<b>\$000</b>
Rates Funding Surplus at 30 June 2010 available for proposed carry forward projects	212
Less: Rating Impact of proposals (see Table 1)	208
<b>Rates Surplus available to fund requirements that may arise during the 2010/11 year</b>	<b>4</b>

### CONCLUSION

There are a number of projects still in progress at June 2010 to be considered for carry forward. Sufficient unallocated surplus is available to cover the rating impact of the proposed projects and it is recommended that these along with the proposed funding sources be approved for carry forward to the 2010/11 year. In addition, capital project budgets are proposed to be carried forward along with the relevant financing sources – reserves, contributions and loans.

### RECOMMENDATIONS

1. That the information be received.
2. That the projects and budgets brought forward as included in the attached schedule be carried forward from 2009/10 to the 2010/11 financial year along with the associated funding sources.

**9. ITEMS FOR DECISION**

**(f) DECISIONS BETWEEN 9 OCTOBER 2010  
AND 1 NOVEMBER 2010**

**REPORTING OFFICER: Joy Hames  
Director Policy and Democracy Services**

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**PURPOSE OF THE REPORT**

The purpose of this report is to seek additional delegations to the Chief Executive Officer for the period between the 2010 election and the start of the new Auckland Council.

**BACKGROUND**

Generally, in the period after a local body election and before the new Council is sworn in, Councils provide additional powers to the CEO or other officers should major decisions need to be made in that time. The reason for this is that there is technically no Council until the new members are sworn in. As a result of the changes to Auckland governance, that situation is slightly different for Papakura District this year. Section 32(2) of the Local Government (Tamaki Makaurau Reorganisation) Act 2009 provides that each member of an existing local authority remains in office until the close of 31 October 2010. However, because October is election month there are no meetings scheduled for that month.

**NARRATIVE**

Once the new Auckland Council commences on 1 November 2010 the Auckland Council CEO has all the powers of the Council until delegations are decided. However, there is the possibility of decisions being required during October which are beyond the delegations of the current staff.

Past practice has been for the council, at its final meeting of the term in September, to delegate additional powers to the CEO to exercise either directly or in consultation with the new mayor elect after the elections and prior to members making their statutory declarations. As the only equivalent to the new Mayor elect is the Mayor elect of the Auckland Council, and that person is likely to have little availability in this period, including this person in any such decision making is not seen as feasible.

The approach being adopted by most Councils in the region appears to be to provide additional delegations to the current CEO and other senior staff for this period. In the unlikely event that a decision needs to be made by the full Council, an extraordinary meeting of the Council could be called in the normal manner. This is the approach recommended to Council.

**CONCLUSION**

Arrangements need to be put in place to ensure that Council business can continue in the period between the election and the swearing in of the new Council on 1 November 2010. The legislation associated with the new Auckland Council incorporates different provisions to the normal interregnum situation. This report sets out an approach that is consistent with that being adopted by most of the Councils in the region for this period.

**RECOMMENDATIONS**

1. That the information be received.
2. That Council approve the following additional delegation to the Chief Executive:

In relation to matters arising at the end of the term of the Council, from the day of the declaration of results of the triennial general election until 31 October 2010, authority to make decisions on behalf of the Council, in respect of urgent matters arising during this time:

- (a) in consultation with the Director Infrastructure Management or the Director Finance and Corporate Services, in respect of Tenders and Contracts with delegated powers up to \$2.5 million;
- (b) in consultation with the Director Regulatory Services or the Director Policy and Democracy Services in respect of Liquor Licensing and Regulatory matters;

with any decision made to be reported to the first ordinary meeting of the incoming Council or to any prior meeting of the appropriate Standing Committee of the Council.

**10. ITEMS FOR INFORMATION**

**11. NOTICES OF MOTION**

**12. CONFIDENTIAL**

- (a) **SAFER PAPA KURA TRUST – APPOINTMENT OF TRUSTEES**
  - (b) **FINANCIAL ASSISTANCE PACKAGE FOR LEAKY HOMES – AGREEMENT TO PARTICIPATE**
  - (c) **HINGAIA DEVELOPMENT AGREEMENTS REVIEW**
  - (d) **PRIVATE PLAN CHANGE NO 8 PARAREKAU ISLAND COUNTRYSIDE LIVING ZONE**
  - (e) **LAND PURCHASES FOR ROADING UPGRADE – 161 AND 171 HINGAIA ROAD**
  - (f) **2010/11 ANNUAL PAVEMENT REHABILITATION AND RURAL ROAD IMPROVEMENT WORKS CONTRACT PDC/10/26**
  - (g) **HINGAIA ROAD IMPROVEMENTS, STAGE 3 CONTRACT PDC/10/23**
  - (h) **PORCHESTER ROAD IMPROVEMENT, STAGE 2 CONTRACT PDC/10/24**
- 

**RECOMMENDATION**

1. That Council move into public excluded session. The general subject matters to be considered, the reasons for passing this resolution in relation to each matter and the specific grounds under S 7(2) i of Local Government Official Information and Meetings Act 1987 are:

Item	Reason	Grounds
(a) Safer Papakura Trust – Appointment of Trustees	To protect the privacy of natural persons.	S 7 (2) a
(b) Financial Assistance Package for Leaky Homes – Agreement to Participate	To enable Council to carry on, without prejudice or disadvantage negotiations (including commercial or industrial negotiations).	S 7 (2) i
(c) Hingaia Development Agreements Review	To enable Council to carry on, without prejudice or disadvantage negotiations (including commercial or industrial negotiations).	S 7 (2) i
(d) Private Plan Change No 8 Pararekau Island Countryside Living Zone	To enable the local authority to deliberate in private on its decision or recommendation in any proceedings before a local authority where a right of appeal	S 48 (2) a (i)

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		lies to any Court or Tribunal against the final decision of the local authority in those proceedings.	
(e)	Land Purchases For Roothing Upgrade – 161 and 171 Hingaia Road	To enable Council to carry on, without prejudice or disadvantage negotiations (including commercial or industrial negotiations).	S 7 (2) i
(f)	2010/11 Annual Pavement Rehabilitation and Rural Road Improvement Works Contract PDC/10/26	To enable Council to carry on, without prejudice or disadvantage negotiations (including commercial or industrial negotiations).	S 7 (2) i
(g)	Hingaia Road Improvements, Stage 3 Contract PDC/10/23	To enable Council to carry on, without prejudice or disadvantage negotiations (including commercial or industrial negotiations).	S 7 (2) i
(h)	Porchester Road Improvement, Stage 2 Contract Pdc/10/24	To enable Council to carry on, without prejudice or disadvantage negotiations (including commercial or industrial negotiations).	S 7 (2) i

**9. ITEMS FOR DECISION**

**(g) PUKEKIWIRIKI PAA JOINT MANAGEMENT AGREEMENT**

**REPORTING OFFICER:** Nicola Terry  
Manager Community Assets

**ATTACHMENT:** Pukekiwiriki Paa Joint Management Agreement

**(Attachment No. 7)**

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**PURPOSE OF THE REPORT**

The purpose of the report is to seek Council direction on the Pukekiwiriki Paa joint management agreement.

**BACKGROUND**

Council adopted the Pukekiwiriki Paa Reserve Management Plan in May 2010 following public consultation. It is a joint plan between Te Roopu Kaitiaki o Papakura and Council. It includes the principle of partnership and the goal to 'recognise Mana whenua as Kaitiaki and ensure that Mana whenua and Council work together to manage the reserve in partnership.' The management plan objective states that a formal enduring joint management agreement will be entered into.

**NARRATIVE**

Te Roopu Kaitiaki o Papakura and Council officers have drafted a joint management agreement (attached) in line with the adopted Pukekiwiriki Paa Reserve Management Plan. The purpose of the joint management agreement is to enable the sharing of land management of Pukekiwiriki Paa. It sets up a management committee with equal representation from iwi or hapu plan partners and Council or its successor. The management committee's functions include:

- Determining priorities for implementing the Pukekiwiriki Paa Reserve Management Plan.
- Managing the implementation actions of the Plan
- Monitoring the progress of implementation of the Plan and
- Monitoring the effects of implementation on the land.

It is anticipated that the management committee will determine its own meeting procedures and protocols including quorum, chair, voting, sub-committees and structure and frequency of meetings, except that the committee must meet at least four times per year. A review process is also included in the agreement.

The joint management agreement also outlines that Council will provide administration resources and support to the management committee to enable it to carry out its functions. This is likely to include officer and technical support, legal and procedural advice.

Te Roopu Kaitiaki o Papakura considered the joint management agreement at their meeting on 21 September 2010 and recommended that the agreement be approved.

## **CONCLUSION**

A joint management agreement has been prepared in line with the Pukekiwiriki Paa Reserve Management Plan. The agreement sets up a management committee for the Paa with equal representation from iwi and hapu plan partners and Council. Te Roopu Kaitiaki o Papakura were involved in the drafting of the agreement and recommended that the agreement be approved on 21 September 2010.

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## **RECOMMENDATIONS**

1. That the information be received.
2. That the Pukekiwiriki Paa Joint Management Agreement, as attached to this report, be adopted.

**9. ITEMS FOR DECISION**

**(h) FINAL REPORT TO COUNCIL ON  
PROJECTS, ACHIEVEMENTS AND STATUS  
OF TRANSITION**

**REPORTING OFFICER: Theresa Stratton  
Chief Executive**

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**PURPOSE OF THE REPORT**

The purpose of this report is to give Council an overview of the key areas of progress and achievements in this term of the Council and the status of the transition process.

**BACKGROUND**

As a result of the reform of Auckland governance, Papakura District Council ceases to exist as an entity on 31 October 2010. The staff (apart from those that have had their employment terminated) and physical assets along with the commitments and liabilities of the Council will transfer to the Auckland Council on 1 November 2010. This report summarises the status of those projects that Council had identified as “Legacy Projects”, outlines the key achievements of this term of Council and updates the status of the transition process.

**NARRATIVE**

**Legacy Projects**

The “Legacy Projects” were identified by Council over a year ago as those projects that were important to the District and targets were set for the stage of completion that Council wished to reach before 31 October 2010. A summary of these projects and their current status is as follows:

**Drury South Business Project: Target – Notification by 31 October**

This project was identified in the Council’s Economic Development Strategy in 2005. In 2008 Stevenson Group, a significant land owner in the area, commenced a feasibility study on rezoning the area for commercial/industrial purposes and subsequently started work on a Private Plan Change. The spatial extent of the Drury South Business Project straddles the current boundaries of Papakura and Franklin Districts. The proposal is to rezone around 360ha of land currently zoned for rural purposes to industrial, primarily for land-extensive industries. The Stevenson Group Ltd (Stevenson) owns a high proportion of the land within the project area, but there are also significant areas of privately owned land. The rezoning will also require an application to extend the Metropolitan Urban Limits, a network discharge consent, and Notices of Requirement for major new and upgraded infrastructure facilities. Council has been working with Stevenson to ensure their planning work integrates with the planning that Council has been doing, primarily around The Hingaia Stream Stormwater Integrated Catchment Management Plan and the Mill Road Corridor project.

A very comprehensive suite of technical studies have been completed by Stevenson, and currently, work by Stevenson is focussed on defining the scope of Notices of Requirement for the infrastructure services required to service the industrial development. Stevenson took the decision a few months ago to spend more time on the latter piece of work and it is expected that the private plan change request will be lodged with the new Auckland Council soon after 1 November 2010.

Hingaia sportsfields: Target - to either purchase or commence Public Works Act for acquisition before 31 October

Since the original Structure Plan for the Hingaia area in the early 2000s, there has been an identified need to provide sportsfields as part of this new growth node. After an extensive review of suitable land in the area and negotiations with various landowners, Council has now resolved to purchase 10.5 acres of 205 Hingaia Road, Hingaia for recreation reserve. This land is adjacent to the proposed school in Hingaia and it is expected that some sharing of facilities can occur in the future. A draft Sale and Purchase Agreement has been prepared by Council has been completed and is subject to approval by the Auckland Transition Agency. Conditional on this approval, the intention is to settle by the 21<sup>st</sup> of October 2010.

Mill Road Corridor Study: Target – Preferred route identified by 31 October.

In 2006, Council decided to progress a strategic transport study that would ultimately connect Flat Bush and Drury. The technical work was undertaken externally over two phases. The first output provided a range of route options which were presented to Council as the MRC Scoping Report. These route options then progressed for more detailed analysis, public consultation and technical refinement. In May 2010, the MRC study was completed. The Study proposed using a mix of existing roads and new roads through undeveloped land to provide the route from the District boundary with Manukau City at Ranfurly Road through to Drury, terminating at the State Highway 1 and 22 interchange.

The current phase of the project has now concluded achieving the following:

- a preferred route endorsed by Council in June 2010;
- the MRC respective sections within Manukau City and Papakura District align to provide the full route from East Tamaki to Drury;
- the MRC being recorded as a future key arterial road within the Auckland Regional Transport Authority Regional Arterial Road Plan;
- the New Zealand Transport Agency seeking approval from their Board to bring the MRC onto their long term programme.

Pukekiwiriki Paa Reserve Management Plan: Target – complete by 31 October

The preparation of a Reserve Management Plan for Pukekiwiriki has been under discussion for over 10 years. Key to the whole project was the establishment of a strong and enduring relationship between the Council and mana whenua. The platform for this was laid with the formation of Te Roopu Kaitiaki o Papakura in 2006. From this relationship and the associated agreements with the iwi and hapu the work on the Reserve Management Plan was able to progress. The plan is now complete and has been adopted both by Kaitiaki and by Council. It is bi-lingual with both Maori and English versions of the text. One of the key elements of the plan is that it enables a co-management approach between Council and Kaitiaki for the Paa. The management plan document is currently being formatted ready for printing and Council is considering the detail of the co-management agreement as part of this agenda.

Massey Park Development: Target – Construction contract let by 31 October

The aim of the Massey Park Redevelopment is to create a premier sports park for Papakura. This was originally consulted on in the 2006 LTCCP and has been through extensive and detailed planning processes and consultation with the key stakeholders. The project includes significant landscaping improvements including a new sand carpet sports field, extensive planting, new car parking, reduction of mounding and the refurbishment of the grandstand. The agreed timetable was to have a construction contract let by October 2010.

The construction contract was let in August 2010 and is ahead of the agreed timetable. At the writing of this report, construction was due to start on site in late September and finished by July 2011 at the latest.

*Accent Point – Library and Museum relocation: Target – complete by 31 October*

Accent Point has been a problem to successive Councils for a number of years. Council owned and partially occupied Level 4 and a significant proportion of the car parks on Levels 1 and 2. Level 3 and the remaining car parks were owned by KCL Ltd. A significant proportion of Level 3 has been vacant for a number of years and the remaining tenants left over a year ago. Since then the already apparent problems of access and perceptions of safety for Library and Museum users were exacerbated. After many years of looking at alternative options for the use of this building Council last year concluded an agreement with the other owner, KCL, for Council to sell their interests to KCL and lease back Level 3 with a relocation of the Library and Museum to that level.

The redeveloped Great South Road Level will provide enhanced (in quality and size) Library and Museum facilities and an educational resources shop as well as high quality community meeting rooms and public toilets. An Esquires cafe will also be provided (date to be confirmed by Esquires) at the centre of the common area. A new well designed entrance to the facilities, featuring artwork which reflects the Papakura environment, from Great South Road has been constructed ensuring the building is more visible and accessible. The new facilities will be opened on 2 October 2010.

*Aquatic Centre upgrade design: Target – detailed design by 31 October*

The aim of this project is to upgrade Massey Park Aquatic Centre including improving air and water quality and providing a modern, clean and efficient facility for the community by replacing tiles, upgrading surfaces, repainting and providing new fixtures and furniture. The design also includes a new spray park in the location of the disused outdoor toddler pool.

Developed design is underway at time of writing.

*Hawkins Theatre upgrade: Target – complete by 31 October*

During the 2009 LTCCP the Council considered, and subsequently approved, upgrading the Hawkins Theatre to enable a wider range of productions to be programmed at the theatre. Subsequently a regular asset condition review identified a leaky building problem. It was decided to address both areas as part of one project. The leaky building repairs included guttering and roof repairs, re-cladding exterior walls, new windows and flashings and replacing rotten timber. The interior upgrade included provision of a ticket office and a green room. Also provided for within the overall budget was audio/visual equipment to enable the showing of movies as part of the regular programme.

The interior work was completed in April 2010 while the leaky building repairs were completed in July 2010. A wide range of productions and movie nights have now been programmed.

*Marybeth Reserve: Target – complete Reserve Management Plan by 31 October*

The Open Space Strategy adopted in 2003 identified a number of areas where there was an under provision of parks and reserves. One of these areas was Rosehill and subsequently Council embarked on a project to “retrofit” the Marybeth Reserve to a more suitable and significant park for the area. The first step in this process was to purchase a number of properties that bounded the reserve and screened it from the road. Eight properties were identified and all but one has now been purchased. Several of these have been removed and a community process was started in 2009 to involve local people in the planning for the reserve.

The Reserve Management Plan was consulted on in July and August and has now been approved. Work is now underway on the detailed design and preparing for tender and construction over the summer.

*Art Gallery Upgrade: Target – complete by 31 October*

In the 2006 LTCCP Council had identified a project to build a new Art Gallery and Museum. This project was predicated on a \$3 million contribution from Council and \$7 million to be raised from external funders. Due to the economic downturn, in the 2009 LTCCP it was decided to postpone this project and upgrade the current Art Gallery to enable more functionality for the short to medium term. The Art Gallery upgrade included improvements to the internal layout of the gallery, health and safety improvements, access improvements, air conditioning and refurbishment. The upgrade was completed in April 2010 and officially opened on 27 May 2010.

*Bruce Pulman Park – Indoor Stadium*

This project includes covering 6 netball courts with a multi-purpose indoor courts facility. The project is being run by Bruce Pulman Park Trust with funding support of \$3.9 million from Council. Bruce Pulman Park Trust is in the process of applying for the remaining funding prior to beginning construction. No specific target date and milestone was set as this project is not directly controlled by Council.

*Railway Street West reconnection: Target – contract let by 31 October*

In 2008/09, Council purchased land to enable the reconnection of Railway Street West to be undertaken. Many concepts for the road were developed in the theme of an extension of Central Park and as an interface with the adjacent public transport amenities. All concepts include a roadway that maintains a lower than average urban speed, provides ready access to the adjacent Central Park and overall, operates with a feel of a pedestrian precinct compatible with light traffic movement. Traffic lane widths will discourage speed, heavy vehicles and overtaking due to their minimal width. Surfacing of the angle parking, surrounding footpaths and street furniture will be compatible with the adjacent town centre environment.

The tender was approved at the August Council meeting and construction will be undertaken and completed over the 2010/11 summer construction period.

*Mangrove Removal: Target – Stage 2 removal (subject to trial) by 31 October*

In 2006 the Council approved the Pahurehure Inlet Management Plan after extensive public consultation. In the 2006 LTCCP a number of specific projects from the Management Plan were identified and funded through the 10 years of the LTCCP. One of the most significant was the removal of mangroves. This project included the gaining of consent from the ARC to remove mangroves from Pahurehure Inlet No 2 and the physical removal of the mangroves.

This project is behind the agreed timetable as one of the trial areas did not go smoothly and several months were lost in negotiations and discussions on alternative methodologies. Stage 2 is currently in planning and should be underway before the end of the calendar year, subject to ARC consideration of monitoring reports and the works programme.

*McLennan Park: Target – developed design by 31 October*

McLennan Park has been extended with additional land purchase and land swaps with Housing New Zealand who are developing the neighbouring site. The development will provide:

- 2 additional soccer fields where there is currently one junior field
- Sand carpeting and floodlighting three of the existing fields
- One additional cricket area
- A new amenity block
- Extra off street parking (with some lighting)
- New footpaths including pedestrian connections from Bruce Pulman Park to the town centre
- Extensive landscaping

A draft Reserve Management Plan and Masterplan has been prepared and adopted by Council for the purposes of consultation. The public consultation period commenced on the 21<sup>st</sup> of August and concluded on the 21<sup>st</sup> of September 2010. As part of this consultation officers have met with the key stakeholders and held an open evening. As reported to Council, due to the transition to one Council, hearings will be held after the 1<sup>st</sup> of November 2010 with any final documents adopted and implemented by the new Auckland Council.

*Takanini Library (no specific target date or milestone)*

Takanini is one of the identified high growth areas of the District. The planning for the area includes a local retail centre and a library is considered to be a key anchor in such a development. The Council's planning saw this library being provided later in the 10 year planning period but the landowner/developer expressed interest in bringing this project forward. The 2009 LTCCP brought the funding forward to 2012/13 but the current economic climate has resulted in slow progress on this project.

*Other projects*

Two other projects were included at an early stage in the Legacy Projects list but these were subsequently deleted by Council. They were Papakura Golf Course and the Central Park Masterplan.

**Key Achievements**

In addition to the Legacy Projects there has been a large amount of progress in a number of areas in this term of Council. This section of the report summarises some of the other key achievements into four categories – Planning and Projects; Renewals and Maintenance; Service Delivery; Organisational.

*Planning and Projects*

In this area there have been a number of significant achievements:

- **District Plan** - A number of plan changes were processed through the notification, submission, hearing, decision, and appeal processes. Key statistics are as follows:
  - o 10 plan changes notified
  - o 9 plan changes heard
  - o 8 plan change decisions released
  - o 2 plan changes made operative, without appeals
  - o 6 plan changes appealed, the majority of issues settled

- By 31 October 2010, a total of 7 plan changes are expected to have been made operative
- Only a very small number of outstanding appeals were or will be heard by the Environment Court

Two significant plan changes included in the above statistics were:

1. the Rural Review which commenced in 2006 and was notified in November 2007. The decision was released in August 2009 and twelve parties appealed the decision. The majority of appeals have been settled and good progress is being made with the remainder.
2. The Ardmore Plan changes and remaining appeals were resolved and the plan changes became operative on 27 September 2010, settling approximately 15 years of plan change issues at Ardmore.

- **Integrated Catchment Management Plan (ICMP)** - ICMPs are prepared by adopting a multi-disciplinary approach involving engineers, modellers, district planners, asset managers, ecologists, stream specialists, iwi, local residents and other interested parties. Once completed, each ICMP provides a blue print for managing stormwater in relation to land use, growth development, flood hazard, water quality, stream quality, receiving environment quality and stormwater networks on a stormwater catchment basis. Five ICMP areas were identified for the Papakura District, including Pahurehure Inlet North, Central Papakura, Hingaia South, Slippery Creek and Hingaia Stream. All five ICMP area reports have been completed.

The first PDC ICMP completed (which also was the first ICMP completed in the Auckland region) was peer reviewed by external experts. The quality and structure of the report was such that the ARC considered that this work should be a model that all other ICMP's generated within the Auckland region could be based on.

- **Town Centre upgrade** – This project was planned and implementation started during the term of the last Council. However, this term of Council has seen the project come to fruition with significant improvement to both the underlying infrastructure and the streetscape of the Town Centre.
- **Public Transport improvements** - The Railway Street West Bus /Rail Interchange was completed – including the provision of the first bus priority kerbing in NZ and land purchased to support a second lift at Papakura Station. Improvements were also made to the Park and Ride facility.
- **Land purchases around Central Park** – Land was purchased at 18-23 Railway Street West to allow for reconnection of the road and also potentially to provide for community facilities adjacent to the Park. 69 Wood Street was also purchased to enable safe intersection design for the reconnection and to incorporate the balance of the land into the Park.
- **Signage for reserves and community facilities** – A major redesign and implementation programme which installed distinctive new signage on all reserves and community facilities was completed.
- **Outdoor Events Facility** – The new facility was designed and built in this term of Council. It has been used for a number of events but just as importantly is a feature of public art and adds interest to Central Park.

- **Boardwalks** – Boardwalks have been constructed in Kirks Bush, King Street and Inlet Road.
- **Youngs Beach** – as part of the implementation of the Pahurehure Inlet Management Plan a new boat ramp has been constructed at Youngs Beach and landscaping improvements made.
- **Snug Homes** – Council has supported the Snug Homes project along with the ASB Charitable Trust and the Counties Manukau District Health Board. As a result 315 homes have been insulated in Papakura to date.
- **Royal Commission and Save Papakura** – In addition to the regular day to day activities of Council, during the past three years the Royal Commission into Auckland Governance commenced and completed its work and was followed by a suite of legislative changes. In response to this the Council prepared a major submission to the Royal Commission and less major (but time constrained) submissions to select committee processes. There was also an intensive awareness raising campaign through the media including “closing the borders” and a very large public meeting.

#### Renewals and Maintenance

Through the last two LTCCPs Council has placed a real focus on bringing its infrastructure (including community assets) up to a more acceptable condition after many years of only reactive maintenance. Key areas of achievement in the last three years have been:

- **Stormwater** – Significant work has gone into surveying the condition of the existing network both piped and open channels/streams. As a result of this work renewal work has been prioritised and additional funding was tagged to maintaining the open channel part of the network.

High risk manhole covers (those that may be dislodged during major storm events) have been identified from the ICMP modelling. A list of these manholes has been prioritised for preventive action which includes the installation of an innovative self closing (entry/exit manhole) cover which will help mitigate potential health and safety risks associated with dislodged manhole covers.

A comprehensive operations and maintenance manual for public stormwater quality devices (e.g. stormwater ponds) has been collated. This was developed to assist with the contract specification and device monitoring. This manual provides a model to enable financial forecasting for future maintenance costs and provide specific maintenance requirements for individual devices.

A number of stormwater upgrade projects have been completed in the past three years, some of these as components of roading projects e.g. the Town Centre work, Takanini gobi block replacement, Hingaia and Porchester Rd upgrades. In addition network upgrade/extensions have been implemented in Settlement Rd, Nelson St, Onslow Rd, Arimu Rd, Callis Ave, Alf Walker Pl, Cross St and the Takanini Straight. The Drury triangle stormwater pond and associated network has also been completed.

- **Water and Wastewater** - The supply of water and wastewater services within the District is delivered by United Water International (UWI) through the Papakura District Water and Wastewater Franchise Agreement. Council's role is primarily that of a contract manager and has little involvement in the day to day operations of the service. However, Council has continued to improve and refine its contract monitoring processes, and in the last few years UWI have given Council access to their Asset Management Plans and agreed to a comprehensive procedures manual which was developed to enhance the management of the Franchise agreement.

Council has worked with UWI and Watercare Services (WSL) to provide a managed expansion of the network for the Hingaia area. A key feature was the strategic review of wastewater services for the area which resulted in a Council decision to disestablish Drury Wastewater Treatment facility and to enter into an agreement with WSL to provide wastewater treatment services for the Hingaia peninsula. This is now been provided by way of a regional pump station and connections to the trunk sewers that go to the regional treatment facility at Mangere. The Council land that the treatment facility was situated on has now been fully reinstated to its original condition, and has been sold to WSL.

Council has implemented an agreement with UWI for the funding of growth related infrastructure through the mechanism of Developer Contributions. This was a substantially of change from the conditions set in the original Franchise Agreement and required detailed analysis and protracted negotiation.

- **Transport** – Significant amounts of work have taken place on Council's roads and footpaths over the last 3 years resulting in general and noticeable improvements in the District's roads and footpaths. Particular points of note are:
  - Porchester Road improvement  
In 2009/10, the first of three stages to upgrade Porchester Road between Walters Road and Airfield Road was completed. In 2010/11, the second stage which constructs a new intersection on Porchester Road with (the extension of) Takanini School Road and Kuaka Drive. Design is substantially complete for the third and last stage extending the upgrade to just south of Airfield Road. The improved road provides for a total width of pavement of 14.5 metres occupied by traffic lanes, a median safety zone, parking and on road cycle lanes on the western side. A combined use off road walking and cycling facility is provided on the eastern side.
  - Hingaia Road  
Growth on Hingaia Peninsula over the last half decade has required prompt advancement of improvements to Hingaia Road. Two stages have been completed heading west from the Papakura interchange and are adjacent to development now underway. The third stage is planned to be completed in the current year. This will provide similar improvement through to the southern side location of the metropolitan urban limit and include the first stage of a connecting road which initially provides access to the proposed school site.
  - Takanini Gobi Block Removal  
The last three years have seen a start, and subsequently considerable progress, in removing gobi block surfacing from roadways in the Takanini area. Three locations of gobi block replacement have now been completed; one on Manuroa Road between Oakleigh and Redding (north side); Le Havre Place; Princess Street (pt) and Station Road. In 2010/11

the balance of Princess Street will be completed along with a portion of Takanini School Road.

▪ Clevedon Road Bridge

Two years of planning to replace the Clevedon Road rail over bridge will come to fruition in the 2010/11 construction season when the bridge is replaced. The project began as a Council route improvement project and evolved to a joint project with Kiwi Rail to replace the entire bridge. This will incorporate the additional facility sought by Council and a bridge that accommodates the Auckland (rail) Electrification Programme where greater separation with rail lines is required. The finished bridge will provide two through lanes of 4.0m width; an east to west left turn lane and 2.5m on bridge footpaths on both north and south sides. Road features will be improved over the whole site area which extends from the Broadway/Clevedon/Railway Street West intersection to east of the Clevedon/Ron Keat intersection.

▪ Footpath Upgrades

During 2010/11, the second of two stages of footpath upgrades will be completed. Over a two-year period, Council provided sufficient funds to eliminate all poor and very poor condition footpaths in the urban streets of the District. The northern area of the District upgrade was completed in the 2009/10 year. The second contract which will complete the upgrade by eliminating poor and very poor condition footpaths in the southern area of the District is to commence in September/October 2010.

▪ Road Safety

In spite of a relatively low expenditure budget, Council's road safety and traffic engineering initiatives have progressed with considerable effect.

Over the previous three years, Council has met its objective of reducing the accident rate at 'black spot' intersections. A minimum of two locations have received attention each year although some safety improvements have not been without considerable controversy, e.g. the rumble strip installation at the Mill and Airfield Road intersection.

A key success was achieved at Great South Road and Spartan Road intersection where safety was improved by introducing a right turn prohibition from Spartan to Great South Road. These improvements have eliminated this intersection as Council's worst black spot.

After a very protracted pre-implementation period, caused by extended negotiation, reservation by NZTA on the appropriateness of the installation, consideration of other options, success was finally achieved on the Papakura-Clevedon Road at Ardmore School with the installation of a 40 kph school zone. This highly visible installation has now become a NZTA model example which will be used to promote 40 kph school zones in a rural environment. 40 kph school zones have received wide acceptance and this year Council will install a further four school zones, this time in the urban environment.

In addition to the engineering solutions there have been a number of projects targeting education and awareness raising e.g. car restraint clinics, motorcycle safety training, the "Bleeding Billboards" campaign and the "Whos Driving comic". Nine schools have signed up to School Travel Plans and five walking school buses have been established.

- **Asset Management – Roothing Maintenance Renewals**  
Council consistently delivers its annual roading maintenance programme. Whilst more road maintenance could always be undertaken, the programme and the supporting budgets have nevertheless delivered very good maintenance coverage and results for the District.

Decisions on what roading maintenance and renewals are to be undertaken and how the road network is to be managed are determined through Council's Transportation and Roothing Asset Management Plan (TRAMP). The TRAMP itself has been the subject of ongoing improvement where the depth and quality of the plan has steadily increased. This has resulted in a more effective direction of roading maintenance and renewals.

The quality and extent of Council's roading maintenance was revealed in the June 2010 Technical Review of Local Roothing in Papakura District which was conducted by NZTA. This was undertaken in an audit format by a team of 5 technical experts. In summary, the Technical Review reported that significant improvement had been achieved since 2003 when the last technical review took place and that roading maintenance and renewals were now at an equivalent level to that of the rest of the Auckland region with cost at or below the mean cost of the Auckland region.

- **Community Assets** – Over the last few years a focused effort has gone into improving the Asset Management Plans in this area enabling better renewals and maintenance programming as well as planning for future growth and community needs. This has driven a programme of upgrade and new development of Community Assets which has had a significant impact around the District. Some key highlights are:
  - A programme of installing new and upgraded public toilets around the District. In this term of Council new toilets have been installed at the Village Green and Drury Domain. In addition the toilets at Ron Keat have been upgraded.
  - New playgrounds have been installed at Pukeroa, Challen, RaySmall Park, Tironui, Drury Domain and the Children's Forest. New playground features have been added at Balgowan, Elsie Morton and Clarice.
  - Four amenity blocks have been upgraded at various sportsgrounds.
  - A major upgrade project of the Older Persons Housing at Don Street was completed and the Waimana housing is currently underway. These have provided much better quality residences with all bedsit type units now removed. Kitchen and bathroom fittings have been completely upgraded and insulation installed. Feedback from residents has been very positive.
  - The Recreation Centre has had the toilet and change facilities renewed incorporating disability provision.
  - Bank stabilisation has taken place at the esplanade reserve adjacent to Tytus Place in Conifer Grove.

#### Service Delivery

Council provides a wide range of services on a day to day basis and some of the highlights of the previous three years include:

- **Regulatory Services** - Significant effort has been put in over the last three years to improve processes and performance in this area. Some of the process changes were driven by legislation (i.e. the changes to the Building Act and the “streamlining” of the Resource Management Act) however, significant process change in the Resource Consent area came about as a result of a review of the major development consenting processes. Some statistics that highlight the key improvements are as follows:

#### Building Control

- May 2009 first Building Consent Authority in Auckland and 5<sup>th</sup> in New Zealand to be fully accredited under Building Act 2005 & Regulations.
- Average days to process a building consent in 2006/07 was 12.53 working days and to 13.8 working days 2009/10 (the new legislation requires a lot more checks)
- 2006/07 86.7% of building consents were issued within 20 working days, in 2009/10 99.6% was achieved
- 98% of all Code Compliance Certificates in 2009/10 were issued within 20 working days.
- 2006/07 LIMs 858 were issued whereas in 2009/10 507 were issued within the statutory timeframes
- The value of the building consents issued in 2006/07 was \$79.2 million compared to \$ 102.9 in 2009/10
- For 2009/10 the average percentage of the building control officer's chargeable time was 72% (target 63%).
- Customers satisfaction with building consent service 2009/10 - 95%

#### Resource Consents

- Resource consent processes review and changes implemented June 2009
- Average days to process a resource consent in 2006/07 was 23.2 working days to 16 working days 2009/10
- 2006/07 72% of non notified consents were issued within the statutory timeframes today it is 100%
- 2006/07 69% all resource consents were issued within the statutory timeframes in 2009/10 98.4% was achieved
- For 2009/10 the average percentage of the resource consents planners' chargeable time was 53% (target 50%)
- Customer satisfaction with the resource consents process 2009/10 - 94%
- There were 993 compliance inspections undertaken in the year.
- 205 complaints were resolved in 2006/07 compared to 427 in 2009/10.

#### Development Engineering

- New Development Code completed June 2009
- Improvements in the quality of assets being vested and the design of developments
- In 2009/10 the average percent chargeable time for the development engineers was 68% (target 65%).

### Health and Licensing

- There were 178 food premise licences issued in 2009/10. 168 received an A grading, 9 received a B grading and 1 received a D grading

### Animal Control

- Dog Policy and Bylaw reviewed in 2009
  - Registered dogs in 2006/07 3111 increasing to 3853 in 2009/10
  - Owners with Dog Owner Licences in 2006/07 was 1426, in 2009/10 it is 2045
  - 849 were impounded in 2006/07 of which 380 were euthanized. In 2009/10 573 dogs were impounded and 258 euthanized
- **Events** - The community events programmes is firmly established and Council has received positive feedback from residents on a number of the events.

Town and Country Day has been re-positioned and re-branded as the Papakura Spring Carnival and is growing in popularity each year. Fireworks is the biggest community event regularly attracting a crowd of 7000. The Christmas events (Santa Parade, Carols in the Park and Movies in the Park) are packaged into a single weekend to provide greater impact and achieve economies of scale. The Summer Concert series was established in this term of Council and has provided a range of quality performances in an attractive outdoor setting and been very well received—this event is predicted to grow in popularity. The Matariki events have also grown during this three year period and been well supported. Council has also provided support and expertise to assist community organisations to develop and manage their events e.g. Trolley Derby and Canoe Day.

Business events in the District have been enhanced during this term of Council. A significant project was the merging of the Papakura Business Excellence awards with the Franklin Business awards to form the Stevenson Franklin Papakura Business Excellence Awards in 2008/9. The Awards attracted greater number of entrants and all existing sponsors continued their involvement and support of the new programme. The Business Breakfast programme has improved each year and is successfully securing high calibre speakers resulting in an average audience of 60 and peaking at around 120 for particularly notable speakers. The First Wednesday Club which was established in this term of Council is proving to be a valuable networking tool for town centre businesses.

- **Hawkins Theatre** - The major upgrade is complete enabling a wider range of events to be delivered at the theatre. Currently the theatre is showing movies for the first time and is receiving very positive feedback on this initiative. Live music will also now be a greater feature with bands such as Opshop performing later this year. Stand-up comedy starting in November is also a new direction for the theatre. All this activity is still able to be managed alongside the community users of the theatre such as Papakura Ladies Club and Probus. Recently, the Hawkins Theatre was described by one of New Zealand's great actors as "the best theatre in Auckland" following the staging of Purapurawhetu.
- **Art Gallery** - Through this period of Council the Art Gallery has moved from being simply a community art gallery to now taking its place in the regional landscape of professional exhibition spaces. The renovation project exceeded expectations and has resulted in a transformation of the space which is more appealing to a wider range of artists. Significant exhibitions planned thus far for this financial year include Sheyne Tufferey (internationally renowned printmaker), a portrait exhibition featuring works loaned from the James Wallace Trust and a new community exhibition during the summer entitled Here Comes the Sun.

- **Community Development and environmental education** - The Council has continued to work with the community and assisted community capacity building by supporting existing and new organisations e.g. PAPCOSS, Counties Manukau Active, Maori events and Ofa Club.

The focus on youth has continued with two Youth Achievement Awards being run in this term of Council. Eighty young people have participated in youth leadership programmes through the Council's Youth Leadership Forum.

In the environmental area eleven Wai Care groups are now operating and with their assistance 4000 native plants have been added to stream banks through community plantings. Twenty-six schools (including pre-schools) are now participating in waste reduction through working worm farms. Recycling continues to grow with 93% of residents now using recycling bins (previously 79%) and 78% of residents now recycling paper (previously 66%).

- **Library** - The major highlight for the Library will be the move to the new and expanded premises at street level on 2 October. However, there are a number of new initiatives that have been introduced over the last few years that are worth noting:
  - Any Questions:
    - The library has been a partner in AnyQuestions.co.nz the free online reference service for New Zealand school students since 2008. Partnered with several libraries in N.Z., three library staff are trained as operators. They spend six hours per week helping school students access information for their homework using quality online resources.
  - eLGAR:
    - The library became a partner in the Libraries of the Greater Auckland Region consortium in February 2009. The planning began in early 2008. At the same time the library changed to the **Millennium** library management system to come into line with 5 of the 6 other library systems in the region. Papakura library customers can now use the same catalogue as other library customers in the region and on November 1 2010 all Papakura library members will be able to use any of the 55 libraries in the Auckland region with their current library card. This is part of the 'MyCard borrow anywhere return anywhere' ATA sanctioned project.
  - Wriggle and Rhyme:
    - The library is a member of the regional Wriggle and Rhyme; Active Movement for Early Learning programme which began in October 2009. Partnered with SPARC and other libraries the programme is run every week at the library. 4 library staff have been trained to deliver the programme. Every session is attended by up to 25 children and parents. 55 parents have become new library members as a result of the programme.
  - Children's Summer and Winter Reading Programmes
    - For the last three years more than 100 children per year have enrolled in the reading programmes, which encourage children to read and use the library in the school holidays.

- First Chapters Ngā Whānanga Tuatahi Writer in Libraries
  - Papakura partnered with Manukau Libraries and the NZ Society of Authors in 2008 and 2010 to bring authors James George and Deborah Shepard to Papakura. The authors ran workshops and mentored writers. This year ten of the writers are from Papakura. A book of the best writing from the course is due to be published and launched at the new library in on October 16 2010.
  
- **Safer Papakura Trust** - Early in this term of Council a decision was made to wind up the Proudly Papakura Trust and to also takeover the activities of the Town Centre Association. The Safer Papakura Trust was set up to become the vehicle for the activities of the two previous organisations with Council directly managing the services for a few months until the new Trust was up and running. While there was some concern initially that this would become contentious, in fact the whole transition was managed with virtually no disruption to the service levels or public interface. Since establishment the Trust has gone from strength to strength and is providing a very good graffiti removal service, an effective ambassador programme as well as a wide range of other initiatives to support their objectives.

#### Organisation

Behind the scenes work has also been going on that is less obvious to elected members and the public but is nevertheless worth commenting on as part of this final report:

- Digitisation of existing microfiched building plans (approx 89,000) including capturing associated data to enable presentation of the records via GIS.
- Annual Reports and LTCCPs have been produced on time and with clean audit opinions.
- All expenditure and debt managed within budget.
- Average turnover of staff in the last 3 years less than 10% (NZ average 15-18%)
- Improved ranking in the best places to work survey – in 2008 117<sup>th</sup> of 217 organisations, in 2009 81<sup>st</sup> of 216 organisation (3<sup>rd</sup> of 33 Local Government organisations).

#### **Transition status**

On 1 November 2010 the Papakura office will become a service centre and a Local Board office. Based on current information it would appear that approximately 60 staff will still be located in the Papakura office, these will include staff in the following areas:

- Customer services
- Building and Resource Consents
- Licensing and compliance
- Community services
- Maintenance contract management
- Local Board staff
- Finance/rates.

It is unclear how many current staff that are to be based in other locations will have moved by 1 November but it is expected that most will have moved within a few months of that date. The staff based on Level 4 of 209 Great South Road need to be moved back to Coles Crescent before 31 December to avoid paying any lease costs on that space and it is expected that this will be able to be accommodated.

Of the existing staff approximately 80% are expected to have roles in one of the new organisations. However, it is clear that there is the potential for some lack of continuity around some projects due to either key staff leaving or moving into different roles. A focus for the remaining period will be to identify key risk areas and try to ensure that appropriate measures are put in place to enable continuity.

During October it is also intended to prepare comprehensive briefing papers for all of Council's current projects and to hand these over to the appropriate managers in the new organisation.

### **CONCLUSION**

This report summarises and places on the public record the considerable achievements of the current term of Council as well as the status of the key projects and the transition process.

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### **RECOMMENDATIONS**

1. That the information be received.