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## MINUTES OF MEETING OF THE OPERATIONS & MONITORING COMMITTEE

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HELD IN THE COUNCIL CHAMBERS, 35 COLES CRESCENT, PAPA KURA  
ON TUESDAY 28<sup>TH</sup> SEPTEMBER 2010 COMMENCING AT 12.30 P.M.

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**PRESENT:**

Chairperson	Clr O'Connor	(until 2.17pm)
Deputy Chairperson	Clr Auva'a	(until 2.07pm, from 2.09pm)

HWM Penrose  
Clr Catchpole  
Clr Conroy  
Clr Goldsmith  
Clr Jones  
Clr Pringle

**ATTENDING:**

T Stratton	Chief Executive Officer
J Hames	Director Policy & Democracy Services
V Villaraza	Director Finance & Corporate Services
T Turner	Director Business & Promotion
T Kay	Director Infrastructure Management
G McCarrison	Director Regulatory Services
R Seth	Democracy Services Officer
R Firth	Manager Capital Works
L Hirsh	Manager Community Development
K Daji	Manager Stormwater Assets
P LeGros	Stormwater Operations Engineer
S Cleaver	Traffic Engineer
D McIntosh	Management Accountant
M Savage	Business and Performance Analyst

**PAPAKURA DISTRICT COUNCIL**  
**CONTENTS**

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<b>NO.</b>	<b>ITEM</b>	<b>PAGE</b>
1.	<b>Apologies .....</b>	<b>3</b>
2.	<b>Confirmation of Minutes .....</b>	<b>3</b>
3.	<b>Deputation and Petitions .....</b>	<b>3</b>
4.	<b>Presentations.....</b>	<b>3</b>
5.	<b>Finance and Corporate .....</b>	<b>4-6</b>
	(a) End of Year Performance Measure Update.....	4
	(b) Postponement of Rates on Farmland 2010/11 .....	5
	(c) Financial Results for the Year Ended 30 June 2010 .....	6
6.	<b>Business and Promotion .....</b>	<b>6</b>
7.	<b>Community Services .....</b>	<b>7-8</b>
	(a) Safer Papakura Trust – Lease of Premises.....	7
	(b) Parks and Recreation Quarterly Report June 2010 to August 2010.....	8
8.	<b>Roading and Transport.....</b>	<b>9-10</b>
	(a) Wood Street / East Street Safety Improvements .....	9-10
9.	<b>Water Issues .....</b>	<b>11</b>
	(a) Integrated Catchment Management Plan Update .....	11
10.	<b>Waste Management.....</b>	<b>12</b>
	(a) Waste Management and Minimisation Quarterly Report June 2010 to August 2010.....	12
11.	<b>Other Operational Matters .....</b>	<b>12</b>
12.	<b>Notices of Motion .....</b>	<b>13</b>
13.	<b>Confidential.....</b>	<b>14</b>
	(a) Land Purchases for Roothing Upgrade – 255 Porchester Road, Takanini.....	14
	(b) Airfield Road Stormwater Drainage Improvement Contract PDC/10/25.....	14

**PAPAKURA DISTRICT COUNCIL**

**MINUTES FOR THE MEETING OF THE OPERATIONS & MONITORING COMMITTEE  
HELD IN THE COUNCIL CHAMBERS, 35 COLES CRESCENT, PAPAKURA  
ON TUESDAY 28<sup>TH</sup> SEPTEMBER 2010 COMMENCING AT 12.30 P.M.**

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**1. APOLOGIES**

CLR O'CONNOR MOVED  
CLR CATCHPOLE SECONDED

THAT THE APOLOGY RECEIVED ON BEHALF OF CLR PIGGOTT BE  
SUSTAINED.

CARRIED

**2. CONFIRMATION OF MINUTES**

- (a) That the Minutes of the Operations and Monitoring Committee Meeting held  
on Tuesday 31 August 2010 be confirmed.

CLR O'CONNOR MOVED  
CLR PRINGLE SECONDED

- (A) THAT THE MINUTES OF THE OPERATIONS AND MONITORING  
COMMITTEE MEETING HELD ON TUESDAY 31 AUGUST 2010 BE  
CONFIRMED.

CARRIED

**3. DEPUTATIONS AND PETITIONS**

**4. PRESENTATIONS**

**Item 9 (a) was brought forward and dealt with at 12.31pm.**

**5. FINANCE AND CORPORATE**

**(a) END OF YEAR PERFORMANCE MEASURE UPDATE**

**REPORTING OFFICER: Micah Savage  
Business & Performance Analyst**

**ATTACHMENT: Performance Measures 2009-2010  
(Attachment No. 1)**

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**RECOMMENDATIONS**

1. That the information be received.

CLR O'CONNOR MOVED  
CLR AUVA'A SECONDED

1. THAT THE INFORMATION BE RECEIVED.

CARRIED

**This item was dealt with at 1.11pm.**

**5. FINANCE AND CORPORATE**

**(b) POSTPONEMENT OF RATES ON FARMLAND 2010/11**

**REPORTING OFFICER: D McIntosh  
Management Accountant**

**ATTACHMENT: Schedule of Applications  
(Attachment No. 2)**

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**RECOMMENDATIONS**

1. That the information be received.
2. That the Committee approve the applications as listed in the schedule as meeting the criteria of the postponement policy.
3. That the Committee approve the postponement of 20% of rates levied excluding UAGCs for those rating units meeting the policy criteria, with the postponement amount totaling \$48,341.70.

CLR O'CONNOR MOVED  
CLR PRINGLE SECONDED

1. THAT THE INFORMATION BE RECEIVED.
2. THAT THE COMMITTEE APPROVE THE APPLICATIONS AS LISTED IN THE SCHEDULE AS MEETING THE CRITERIA OF THE POSTPONEMENT POLICY.
3. THAT THE COMMITTEE APPROVE THE POSTPONEMENT OF 20% OF RATES LEVIED EXCLUDING UAGCS FOR THOSE RATING UNITS MEETING THE POLICY CRITERIA, WITH THE POSTPONEMENT AMOUNT TOTALING \$48,341.70.

CARRIED

**5. FINANCE AND CORPORATE**

**(c) FINANCIAL RESULTS FOR THE YEAR ENDED 30 JUNE 2010**

**REPORTING OFFICER: Victoria Villaraza  
Director Finance and Corporate Services**

**ATTACHMENT: Report on Compliance with Treasury Policies**

**(Attachment No. 3)**

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**RECOMMENDATIONS**

1. That the information be received.

CLR O'CONNOR MOVED  
CLR CONROY SECONDED

1. THAT THE INFORMATION BE RECEIVED.

CARRIED

**Report on the Compliance with the Treasury Management Policies was tabled. (Attachment No. 1A)**

**6. BUSINESS AND PROMOTION**

**7. COMMUNITY SERVICES**

**(a) SAFER PAPA KURA TRUST – LEASE OF PREMISES**

**REPORTING OFFICER:** Leora Hirsh  
Manager Community Development

**ATTACHMENT:** Letter from Safer Papakura Trust  
**(Attachment No. 4)**

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**RECOMMENDATIONS**

1. That the information be received.
2. That Council rescind the July 27 2010 resolution:  
THAT, SUBJECT TO ATA APPROVAL, THE COUNCIL OFFER SAFER PAPA KURA TRUST A LEASE OF LEVEL 2 OF ACCENT POINT (INCLUDING USE OF THE GARAGE ON LEVEL 1) AT PEPPERCORN RENTAL. THE LEASE TERM IS TO BE FROM A COMMENCEMENT DATE TO BE AGREED WITH THE TRUST UNTIL 30 SEPTEMBER 2020.
3. That Council offer a two year lease Safer Papakura Trust with a three year right of renewal to occupy 78A Great South Road.
4. That the annual rent be set at a level to be determined by Council.

CLR O'CONNOR MOVED  
CLR GOLDSMITH SECONDED

1. THAT THE INFORMATION BE RECEIVED.
2. THAT COUNCIL RESCIND THE JULY 27 2010 RESOLUTION:  
THAT, SUBJECT TO ATA APPROVAL, THE COUNCIL OFFER SAFER PAPA KURA TRUST A LEASE OF LEVEL 2 OF ACCENT POINT (INCLUDING USE OF THE GARAGE ON LEVEL 1) AT PEPPERCORN RENTAL. THE LEASE TERM IS TO BE FROM A COMMENCEMENT DATE TO BE AGREED WITH THE TRUST UNTIL 30 SEPTEMBER 2020.
3. THAT COUNCIL OFFER A TWO YEAR LEASE SAFER PAPA KURA TRUST WITH A THREE YEAR RIGHT OF RENEWAL TO OCCUPY 78A GREAT SOUTH ROAD.
4. THAT THE ANNUAL RENT BE SET AT A PEPPERCORN RENTAL.

CARRIED

**This item was dealt with at 1.10pm after item 9 (a).**

**Item 5 (a) was dealt with at 1.11pm after this item.**

**7. COMMUNITY SERVICES**

(b) **PARKS AND RECREATION QUARTERLY  
REPORT JUNE 2010 TO AUGUST 2010**

**REPORTING OFFICER:** Nicola Terry  
Manager Community Assets  
Rakesh Gupta  
Works Operations Manager

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**RECOMMENDATIONS**

1. That the information be received.

CLR O'CONNOR MOVED  
CLR GOLDSMITH SECONDED

1. THAT THE INFORMATION BE RECEIVED.

CARRIED

**8. ROADING AND TRANSPORT**

**(a) WOOD STREET / EAST STREET SAFETY IMPROVEMENTS**

**REPORTING OFFICER:** Clem Reeve  
**Transportation & Roading Assets Manager**

**ATTACHMENT:** Plan of Improvements  
**(Attachment No. 5)**

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**RECOMMENDATIONS**

1. That the information be received.
2. That Council endorses the proposed improvements at the intersection of Wood Street and East Street, as shown on the attached plan.
3. That pursuant to section 77 of the Transport Act 1962 and Regulations, clause 6 of the Road User Rule 2004 and clause 7.1 of the Operative Papakura District Council Parking and Traffic Bylaw (2009), Council resolves that on-street parking be prohibited on the sections of East Street indicated by no stopping lines on the attached plan and that appropriate road markings be installed to advise motorists of this prohibition.
4. That pursuant to section 77 of the Transport Act 1962 and Regulations, clause 6 of the Road User Rule 2004 and clause 7.1 of the Operative Papakura District Council Parking and Traffic Bylaw (2009), Council resolves that on-street parking be prohibited on the sections of Wood Street indicated by no stopping lines on the attached plan and that appropriate road markings be installed to advise motorists of this prohibition.

CLR O'CONNOR MOVED  
CLR PRINGLE SECONDED

1. THAT THE INFORMATION BE RECEIVED.

CARRIED

2. THAT THE COUNCIL ENDORSES THE PROPOSED IMPROVEMENTS AT THE INTERSECTION OF WOOD STREET AND EAST STREET, AS SHOWN ON THE ATTACHED PLAN AND INFORMS THE ADJACENT LAND OWNERS AND OCCUPIERS.

LOST ON SHOW OF HANDS

**Clr O'Connor and Clr Pringle voted for resolution no 2.**

CLR AUVA'A MOVED  
CLR CONROY SECONDED

2. THAT THE COUNCIL ENDORSES THE PROPOSED IMPROVEMENTS AT THE INTERSECTION OF WOOD STREET AND EAST STREET, AS SHOWN ON THE ATTACHED PLAN AND SEEKS THE VIEWS OF THE ADJACENT LAND OWNERS AND OCCUPIERS AND REPORT THIS BACK TO AUCKLAND TRANSPORT.

LOST ON SHOW OF HAND

CLR O'CONNOR MOVED  
CLR CATCHPOLE SECONDED

2. THAT THE COUNCIL ENDORSES THE PROPOSED IMPROVEMENTS AT THE INTERSECTION OF WOOD STREET AND EAST STREET, AS SHOWN ON THE ATTACHED PLAN AND INFORMS THE ADJACENT LAND OWNERS AND OCCUPIERS.

CARRIED ON SHOW OF HANDS

**Clr Jones voted against resolution no. 2.**

3. THAT PURSUANT TO SECTION 77 OF THE TRANSPORT ACT 1962 AND REGULATIONS, CLAUSE 6 OF THE ROAD USER RULE 2004 AND CLAUSE 7.1 OF THE OPERATIVE PAPA KURA DISTRICT COUNCIL PARKING AND TRAFFIC BYLAW (2009), COUNCIL RESOLVES THAT ON-STREET PARKING BE PROHIBITED ON THE SECTIONS OF EAST STREET INDICATED BY NO STOPPING LINES ON THE ATTACHED PLAN AND THAT APPROPRIATE ROAD MARKINGS BE INSTALLED TO ADVISE MOTORISTS OF THIS PROHIBITION.
4. THAT PURSUANT TO SECTION 77 OF THE TRANSPORT ACT 1962 AND REGULATIONS, CLAUSE 6 OF THE ROAD USER RULE 2004 AND CLAUSE 7.1 OF THE OPERATIVE PAPA KURA DISTRICT COUNCIL PARKING AND TRAFFIC BYLAW (2009), COUNCIL RESOLVES THAT ON-STREET PARKING BE PROHIBITED ON THE SECTIONS OF WOOD STREET INDICATED BY NO STOPPING LINES ON THE ATTACHED PLAN AND THAT APPROPRIATE ROAD MARKINGS BE INSTALLED TO ADVISE MOTORISTS OF THIS PROHIBITION.

CARRIED

**Clr Jones and Clr Auva'a voted against resolution no 3 and 4.**

**9. WATER ISSUES**

**(a) INTEGRATED CATCHMENT MANAGEMENT  
PLAN UPDATE**

**REPORTING OFFICER: Kieren Daji  
Stormwater Assets Manager**

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**RECOMMENDATIONS**

1. That the information be received.

CLR O'CONNOR MOVED  
CLR GOLDSMITH SECONDED

1. THAT THE INFORMATION BE RECEIVED.

CARRIED

**This item was dealt with at 12.31pm.**

**Item 7 (a) was dealt with at 1.10pm after this item.**

**10. WASTE MANAGEMENT**

(a) **WASTE MANAGEMENT AND  
MINIMISATION QUARTERLY REPORT  
JUNE 2010 TO AUGUST 2010**

**REPORTING OFFICER: Rakesh Gupta  
Works Operations Manager**

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**RECOMMENDATIONS**

1. That the information be received.

CLR O'CONNOR MOVED  
CLR PRINGLE SECONDED

1. THAT THE INFORMATION BE RECEIVED.  
CARRIED

**11. OTHER OPERATIONAL MATTERS**



**13. CONFIDENTIAL**

- (a) **LAND PURCHASES FOR ROADING UPGRADE – 255 PORCHESTER ROAD, TAKANINI**
- (b) **AIRFIELD ROAD STORMWATER DRAINAGE IMPROVEMENT CONTRACT PDC/10/25**
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**RECOMMENDATION**

1. That Council move into public excluded session. The general subject matter to be considered, the reason for passing this resolution in relation to each matter and the specific grounds under s. 7 (2) i of Local Government Official Information and Meetings Act 1987 are:

Item	Reason	Grounds
(a) Land Purchases for Roothing Upgrade – 255 Porchester Road, Takanini	Enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations).	s. 7 (2) i
(b) Airfield Road Stormwater Drainage Improvement Contract PDC/10/25	Enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations).	s. 7 (2) i

CLR O'CONNOR MOVED  
CLR GOLDSMITH SECONDED

1. THAT COUNCIL MOVE INTO PUBLIC EXCLUDED SESSION. THE GENERAL SUBJECT MATTER TO BE CONSIDERED, THE REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER AND THE SPECIFIC GROUNDS UNDER S. 7 (2) I OF LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 ARE:

ITEM	REASON	GROUNDS
(A) LAND PURCHASES FOR ROADING UPGRADE – 255 PORCHESTER ROAD, TAKANINI	ENABLE COUNCIL TO CARRY ON, WITHOUT PREJUDICE OR DISADVANTAGE, NEGOTIATIONS (INCLUDING COMMERCIAL OR INDUSTRIAL NEGOTIATIONS).	S. 7 (2) I
(B) AIRFIELD ROAD STORMWATER DRAINAGE IMPROVEMENT CONTRACT PDC/10/25	ENABLE COUNCIL TO CARRY ON, WITHOUT PREJUDICE OR DISADVANTAGE, NEGOTIATIONS (INCLUDING COMMERCIAL OR INDUSTRIAL NEGOTIATIONS).	S. 7 (2) I

CARRIED

**The public were then excluded at 2.14pm.**

**The meeting resumed in public session at 2.20pm.**

**The meeting closed at 2.20pm.**

**CONFIRMED THIS                      DAY OF                      2010**

.....  
**CHAIR**

.....  
**CHIEF EXECUTIVE**