



Has the applicant had any experience, in particular recent experience, in managing any premises or conveyance in respect of which a licence was in force? YES  NO

If Yes, what are the details of that experience \_\_\_\_\_

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Has the applicant had any relevant training, in particular recent training? YES  NO

If yes, what are the details of that training and on what dates was it taken \_\_\_\_\_

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Does the applicant hold the Licence Controller Qualification? YES  NO

If Yes, on what date was the qualification obtained? \_\_\_\_\_

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(To be included only where the applicant seeks a club manager's certificate)

What is the extent of the applicant's involvement in the management and activities of the club?

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Does the applicant intend at this time to be the manager of any particular licensed premises?

YES  NO

If Yes, what are the identifying particulars of those licensed premises? \_\_\_\_\_

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### Disclosure of Police Information

The Police reports may include the release of previous convictions you may have. The disclosed information will become part of the application and kept by the District Licensing Agency. You have a right to access and correct any personal information held at the District Licensing Agency. If you fail to allow the Police to disclose this information, it may delay the processing of your application.

**I consent to the release of Police information** YES  NO

Applicant Name \_\_\_\_\_

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

## NOTES

1. For the matters that are to accompany this application, see regulation 20(2) of the Sale of Liquor Regulations 1990.
2. If the applicant intends to be the manager of any particular licensed premises, the application must be filed with the District Licensing Agency with which the application of the licence was filed.
3. Every application for a manager's certificate shall be accompanied by the following
  - 3.1 Three copies of the application
  - 3.2 (Where the applicant claims previous experience in managing licensed premises)  
Evidence of previous experience
  - 3.3 (Where the applicant claims relevant training or qualifications)  
Evidence of relevant training or qualifications
  - 3.4 (Where the applicant intends to be the manager of a particular club)  
Evidence of the applicant's involvement in the management and activities of the club
  - 3.5 Two character references
  - 3.6 Evidence of current employment
  - 3.7 The prescribed fee being \$132.00

All cheques should be made out to ***Papakura District Council.***