

Resource Consent Application Form

Under Section 88 of the Resource Management Act 1991

1. Applicant Details

1.1 Full Name: _____

1.2 Company/Trust Name (if appropriate): _____

1.3 Mailing Address: _____

1.4 Home/Company Street Address: _____

1.5 Home Phone: _____ 1.6 Mobile Phone: _____

1.7 Please tick the appropriate box:

I am: The Owner Occupier Agent/Consultant
 Lessee Prospective purchaser

2. Agent Details (Planning Consultant/Builder/Architect, etc)

2.1 Company Name: _____

2.2 Contact Person: _____

2.3 Mailing Address: _____

2.4 Street Address: _____

2.5 Business Phone: _____ 2.6 Mobile Phone: _____

3. Pre-Application Advice

3.1 Please provide details of pre-application advice obtained (if any) from Council (dates of meetings, correspondence, case officer, etc):

4. Owners and Occupiers Details

- 4.1 If the applicant is not the owner of the site, and/or the property is tenanted please supply the names, phone numbers and addresses of these persons below:

Owner(s): _____

Occupier(s): _____

5. Description of Activity

- 5.1 The type of Resource Consent sought is:

Land Use Consent Subdivision Consent Certificate of Compliance

- 5.2 Please clearly describe the proposal below using measurements where possible, eg 400m³ of earthworks, 1 metre infringement of rear yard, creation of 450m² residential lot, etc:

6. Description of Site

- 6.1 Street Address of the Site: _____

- 6.2 Legal Description: Lot _____ DP _____ C/T Number _____

- 6.3 A current Certificate of Title (issued within the last three months) must be provided:

- 6.4 A copy of all relevant interests that are registered on the Certificate of Title must be provided:

7. Additional Consents

- 7.1 The following additional Resource Consents *are/are not* (delete one) required and *have/have not* (delete one) been applied for:

Building Consent Land Use Consent Subdivision Consent

Coastal Permit Water Permit Discharge Permit

ARC Consent

8. Assessment of Environmental Effects

- 8.1 Please provide an assessment of effects in accordance with the Fourth Schedule of the Resource Management Act 1991 (the Act). You must describe the effect of the proposal on the environment (including neighbouring properties) and measures incorporated into the proposed activity to reduce these adverse effects to an acceptable level.
- 8.2 For guidance to possible adverse effects and what must be included in your application please refer to the ***Papakura District Council Resource Consent Checklist***.
- 8.3 If the application is determined by the Papakura District Council to be ***incomplete it will be returned with reasons pursuant to section 88 of the Act***. Please also note that during the period when the application is considered ***further information or specialist reports may be requested*** by the Papakura District Council in accordance with section 92 of the Act.

9. Attachments

- 9.1 Please attach all the additional information required to be included with this application.
- 9.2 For guidance to what must be included in your application, please refer to the ***Papakura District Council Resource Consent Checklist. This checklist must be completed and included in the application.***

10. Fees and Charges

- 10.1 Minimum Fee \$_____
- 10.2 A cheque must be included ***as a deposit*** for the resource consent application when the application is lodged with the Council. This deposit must be in accordance with Papakura District Council's Schedule of Fees and Charges. Please note that this is a deposit and should Council spend a longer period of time than the deposit covers assessing the application then that additional time shall be charged at the rates specified in the Papakura District Council's Schedule of Fees and Charges.
- 10.3 All fees (other than the deposit) shall be paid in full without set-off or deduction of any kind within 14 days of the date of the invoice or prior to the issue of the Resource Consent, whichever is the sooner.
- 10.4 The applicant shall further pay to the Papakura District Council all costs and expenses (including costs on a solicitor/client basis and debt collector's costs) incurred in enforcing or attempting to enforce these terms and conditions or in seeking payment of all fees.
- 10.5 Where you fail to make payment of any amount on the due date, Papakura District Council may in addition require you to compensate it by making payment of interest as liquidated damages on the amount due from the due date for payment until the date of the actual payment as a rate equal to the current overdraft interest rate Papakura District Council has with its principal registered bank.

- 10.6 Please note that for subdivision application that section 223 and section 224 approvals must be lodged for approval (with the payment of additional fees under the Schedule of Fees and Charges) after the approval of a subdivision application.
- 10.7 Applications may be subject to a Development Contribution under the Local Government Act 2002 (eg when an additional dwelling/unit is built or when an additional lot is created).
- 10.8 Please also note that when an additional lot is created or an additional dwelling is located on a Certificate of Title a reserve contribution will be payable to the Papakura District Council in accordance with the provisions of the Operative District Plan.

11 Required Information for Site Visit

- 11.1 Is there a dog on the property? Yes No
- 11.2 Is there restricted access to the property (eg locked gates)? Yes No
- 11.3 Is the property currently tenanted? Yes No
- 11.4 Are there any hazards on the site? Yes No

12 Authorisation and Payment Details

- 12.1 Name and address for Accounts: _____

- 12.2 Phone Number: Business: _____ Home: _____
Mobile: _____
Fax: _____ Email: _____
- 12.3 GST number: _____
- 12.4 Signature of Applicant/Authorised Agent: _____
- 12.5 Print Name of Applicant/Authorised Agent: _____
- 12.6 If the named applicant is a company/trust please state your position/title and contact details:

I have read and understand the above conditions

12.7 I have the authority to bind the company/trust: _____

(Please attach a copy of the Authorising Documents for Company/Trusts)

12.8 **This application may not be accepted by Council unless all the information required above is provided.**

Please contact the Planning Help Desk on (09) 295 1300 with any queries regarding this form

Send to:

The Manager Resource Consents
Papakura District Council
Private Bag 7
Papakura 2244

Office use only:

Receipt Date: _____

Initials: _____

Date By: _____

Deposit Paid: _____

Case Officer: _____