

Resource Consent Checklist

This checklist has been developed as a guide to help ensure that you have the correct information for your resource consent application. Council may not accept your application if some of the following information is missing or incomplete.

Please tick the boxes in the column below or cross them out if they are not relevant to the application.

General Requirements

- 1 A completed application form (Form 9 of the RMA)
- 2 A full copy of the Certificate of Title (LINZ Title Cover Page and survey plan) issued within the last three months
- 3 Correct application deposit fee
- 4 A covering letter outlining the proposal
- 5 A complete Assessment of Environmental Effects (Pursuant to 4th Schedule)
- 6. Details of any consultation that has been undertaken with Council or affected/ other parties

Basic Plan Standards

- 7. Three A2 or A3 sized copies of site plans that are to scale of either 1:100, 200 or 500. Refer to No. 18 for tracking curve scale requirements
- 8. North point
- 9. Position and dimensions of all existing dwellings on the site
- 10. Position of buildings on adjoining sites
- 11. Position of road boundary and name or names if it is a corner site
- 12. Full elevations of all building faces
- 13. Position of adjoining legal descriptions and street numbers
- 14. Calculation of building coverage for each delineated area
- 15. Calculation of sealed surfaces coverage for each delineated area
- 16. Calculation of the impermeable (grass) coverage for each delineated area

- 17. Retaining walls - existing and proposed. Show elevations for the new wall(s) ..
- 18. Position of car parking spaces.....
- 19. Position of vehicle tracking curves (Scale 1:100 or 1:200).....
- 20. Floor plans.....
- 21. Position of living courts.....
- 22. Position of service courts
- 23. Position and name of all trees including drip lines, height and girths
- 24. Position of all services, driveways, power/light poles and trees in the street

Requirements for Land Use Resource Consents

- 25. Whether the property is in a Flood Hazard Zone or Possible Flood Hazard Zone.....
- 26. Calculation of car parking requirements.....
- 27. Calculation of landscaping requirements
- 28. Compliance with Ardmore Airport Height Surfaces
- 29. Provision of a landscaping plan including the heights of plants at maturity
- 30. Hours of operation for a commercial or industrial activity
- 31. Expected numbers of staff and customers
- 32. Whether the property adjoins a Primary Arterial or Primary Road
- 33. Whether the property is in the vicinity of high voltage power lines

Requirements for Earthworks Applications

- 34. Geotechnical Report
- 35. Volume of proposed earthworks
- 36. Site plan showing the location of the proposed earthworks
- 37. Location of silt/sediment control devices (eg, silt fences, hay bales)
- 38. Location and height of any stockpiles
- 39. Full elevations of any existing or proposed contours showing areas of cut and fill
- 40. Full details of proposed stormwater disposal

Basic Subdivision Requirements

- 41. Assessment of the shape factor for all new lots
- 42. Geotechnical Report
- 43. Identification of any land use infringements to be incorporated into the application ...
- 44. Infrastructural requirements (power, phone, stormwater, wastewater)
- 45. Contours plan showing existing and proposed levels

Additional Plan Requirements for Subdivisions

- 46. Position of new boundaries (Form 9 requirement)
- 47. The areas of all new allotments (Form 9 requirement)
- 48. Width of accessways
- 49. The locations and areas of new reserves to be created, including any esplanade reserves, esplanade strips (Form 9 requirement)
- 50. The locations and areas of land below mean high water springs of the sea, or any part of the bed of a river or lake, to be vested in the Crown or local authority under section 237A of the Resource Management ACT 1991 (Form 9 requirement)
- 51. The locations and areas of any existing esplanade reserves, esplanade strips or access strips (Form 9 requirement)
- 52. The locations and areas of land to be set aside as new roads (Form 9 requirement).
- 53. The position and purpose of any easements over the site

Specialist Reports (If required by Council Officers or by a provision in the District Plan)

- 54. Traffic Impact Assessment Report
- 55. Arborist Report
- 56. Construction Management Plan
- 57. Sediment Control Plan
- 58. Ecological Report
- 59. Flood Assessment Report
- 60. Soil Contamination Report

- 61. Surveying Report showing compliance with reduced levels for properties under the approach surfaces of the Auckland Gliding Club
- 62. Acoustic Report
- 63. Fire Rating Report
- 64. Urban Design Assessment
- 65. Retail Assessment.....
- 66. Geotechnical Assessment
- 67. Climate Change Assessment for coastal located properties
- 68. Bush Assessment and Management Plan